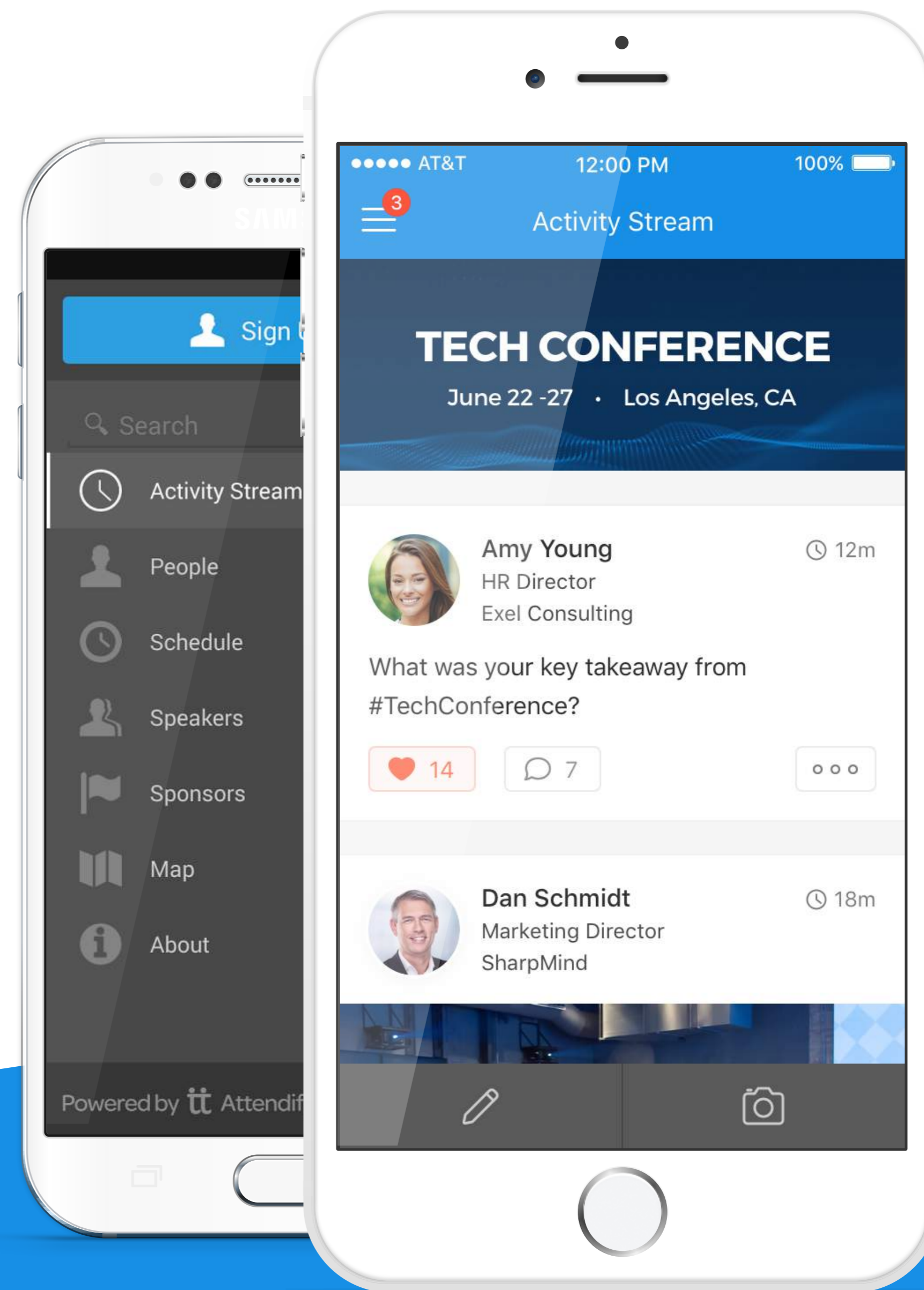


attendify

# How to use Event App



# How to...

Create a Profile ..... 1

Cross-post and mention ..... 2

Send a Private Message ..... 3

Rate and Review ..... 4

Add content to "Favorites" ..... 5

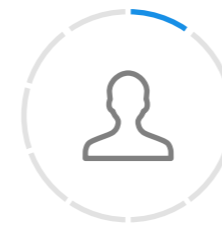
Add Notes ..... 6

Access Push Notifications ..... 7

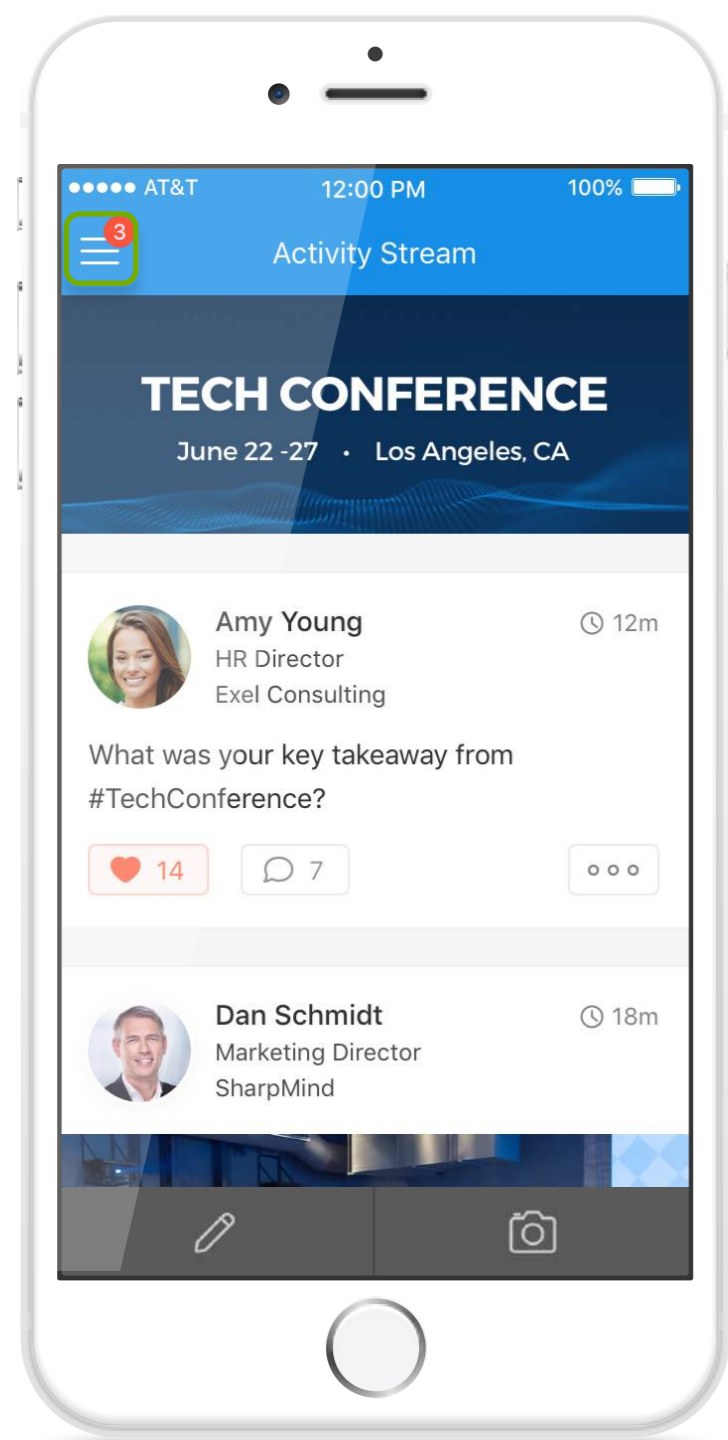
Add a session to "My Schedule" ..... 8

Log In to Your Profile ..... 9

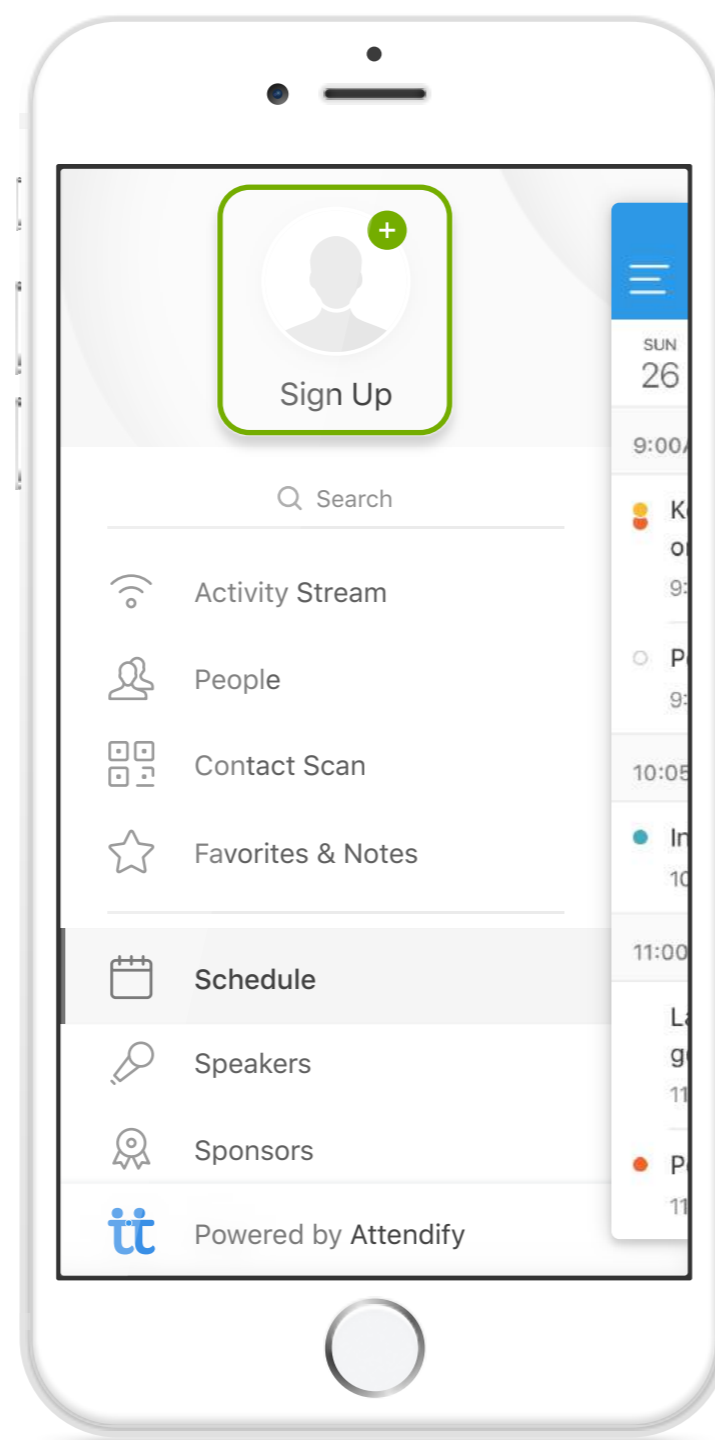
Reset your Password ..... 10



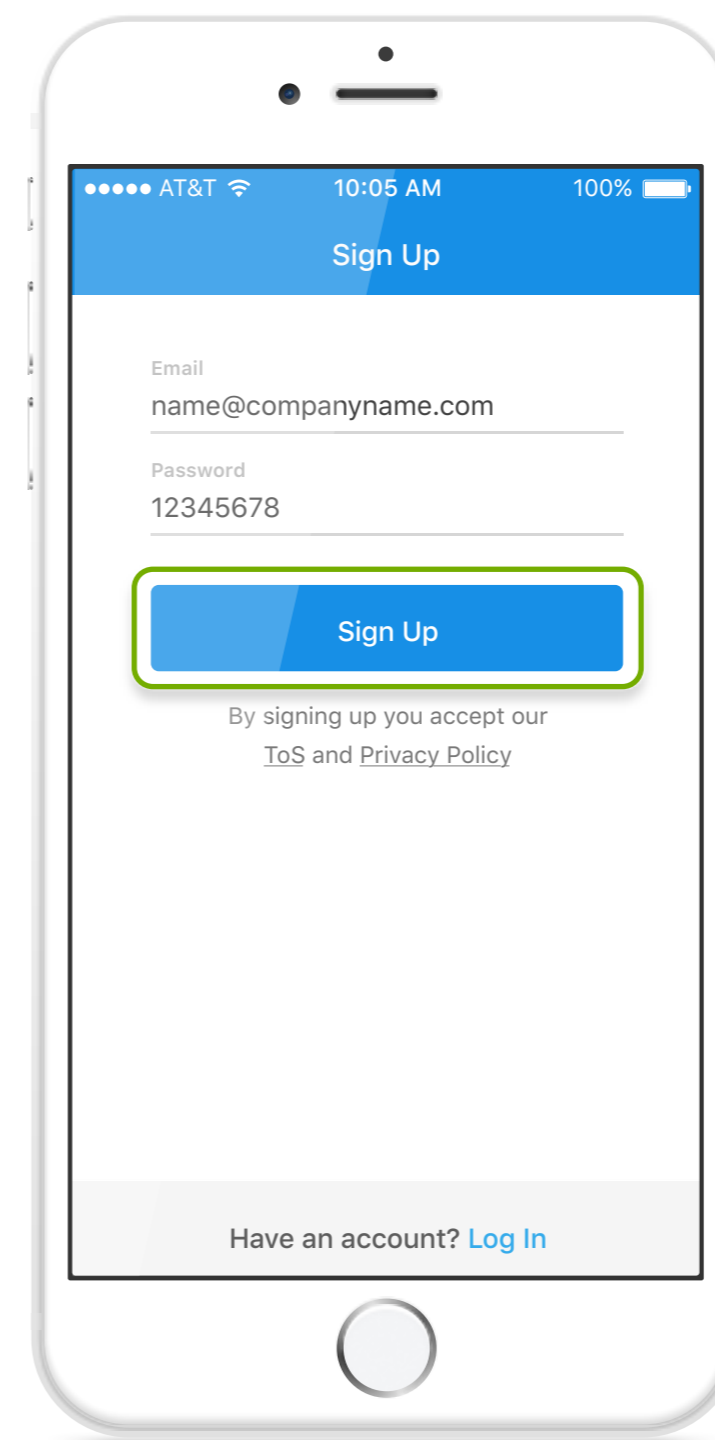
# Create a Profile



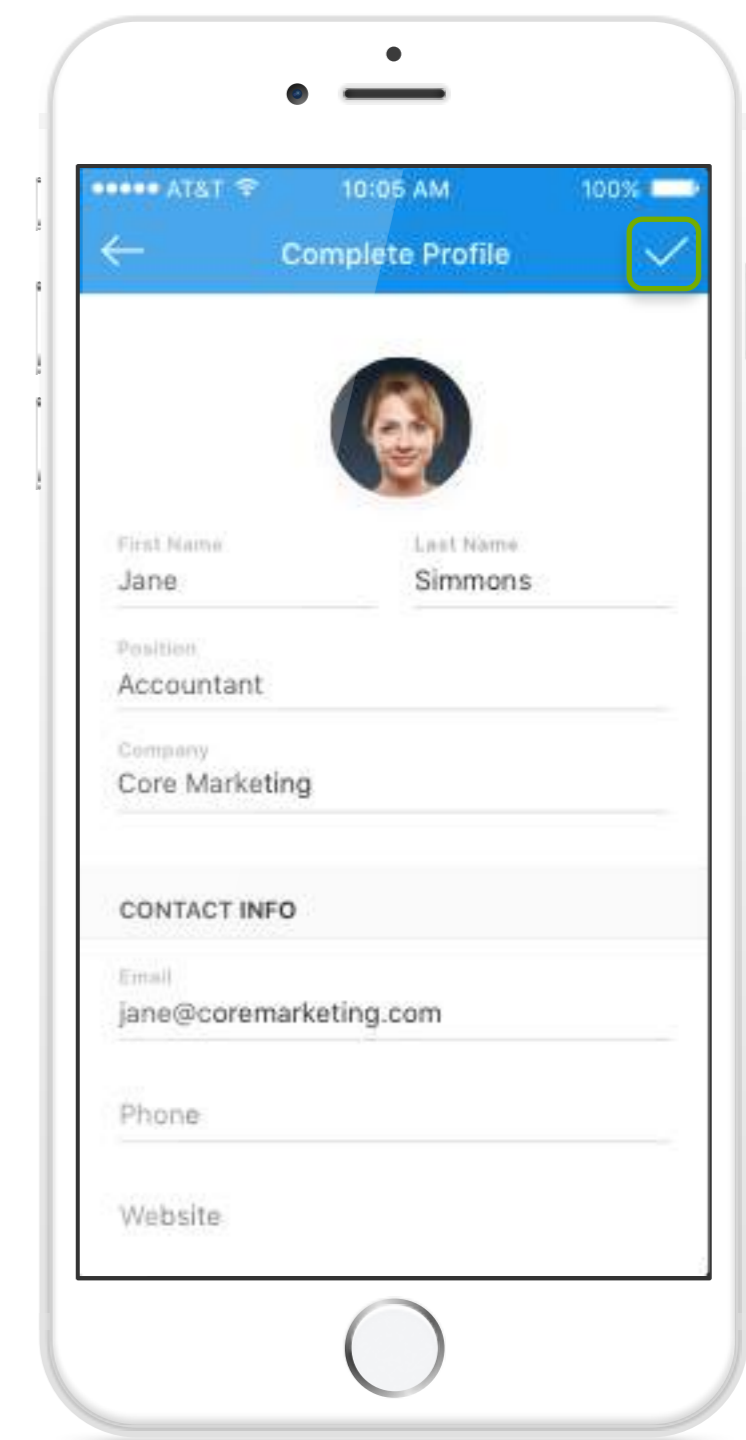
1. Open the Main Menu



2. Create a Profile



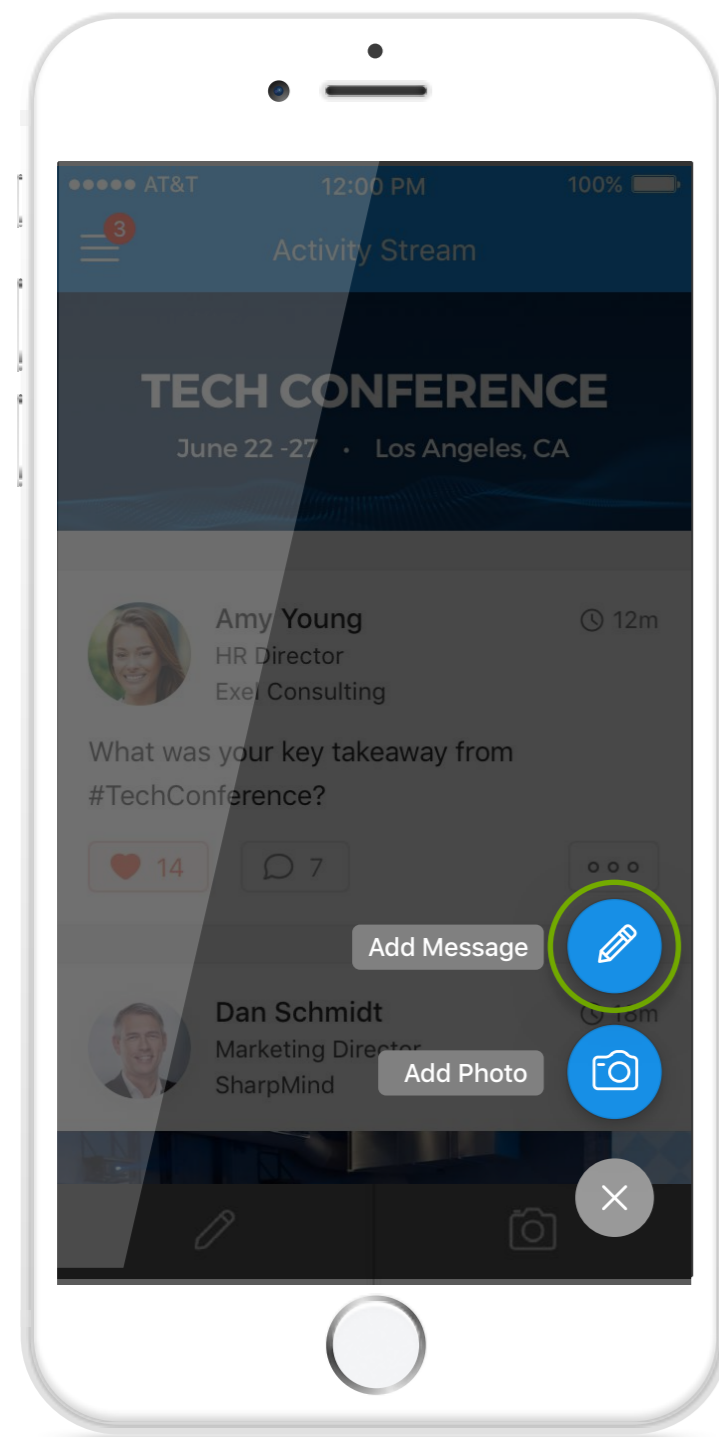
3. Sign Up and Confirm



4. Complete your Profile



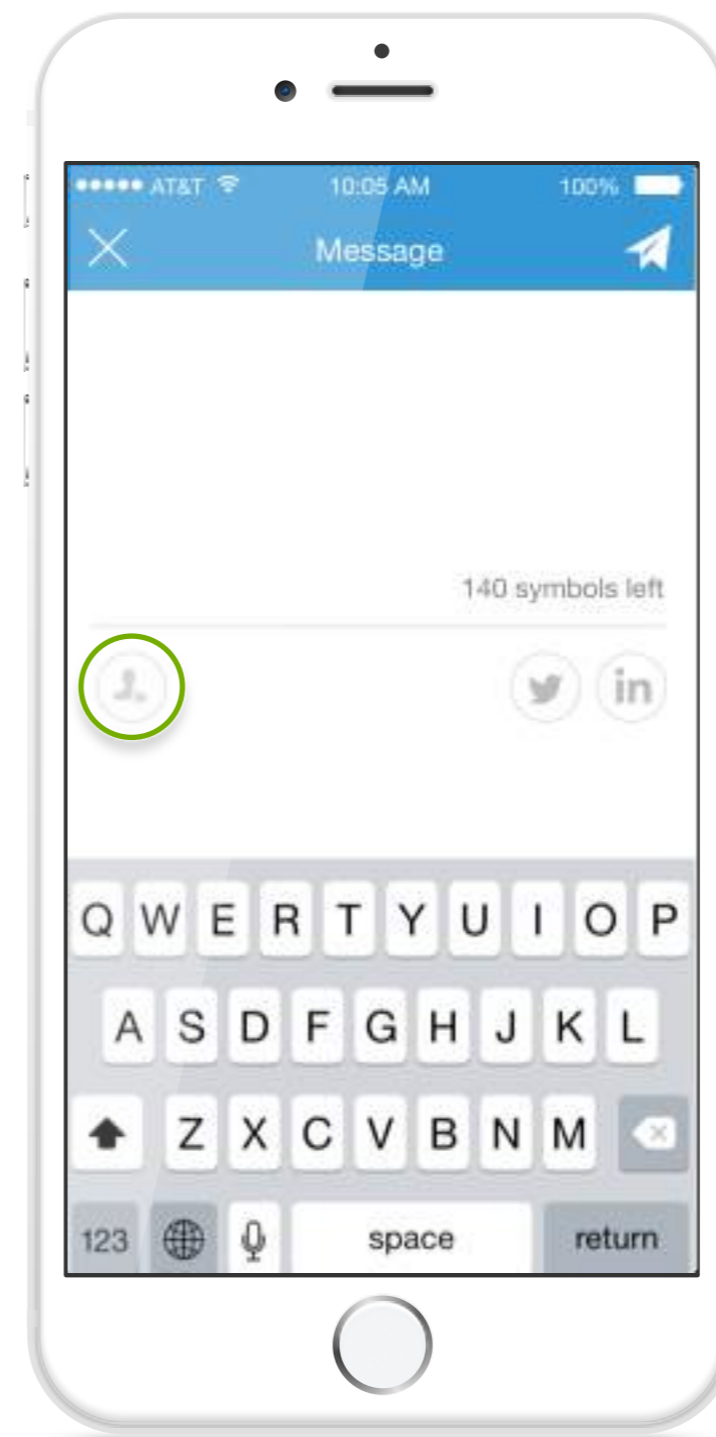
## Cross-post and mention



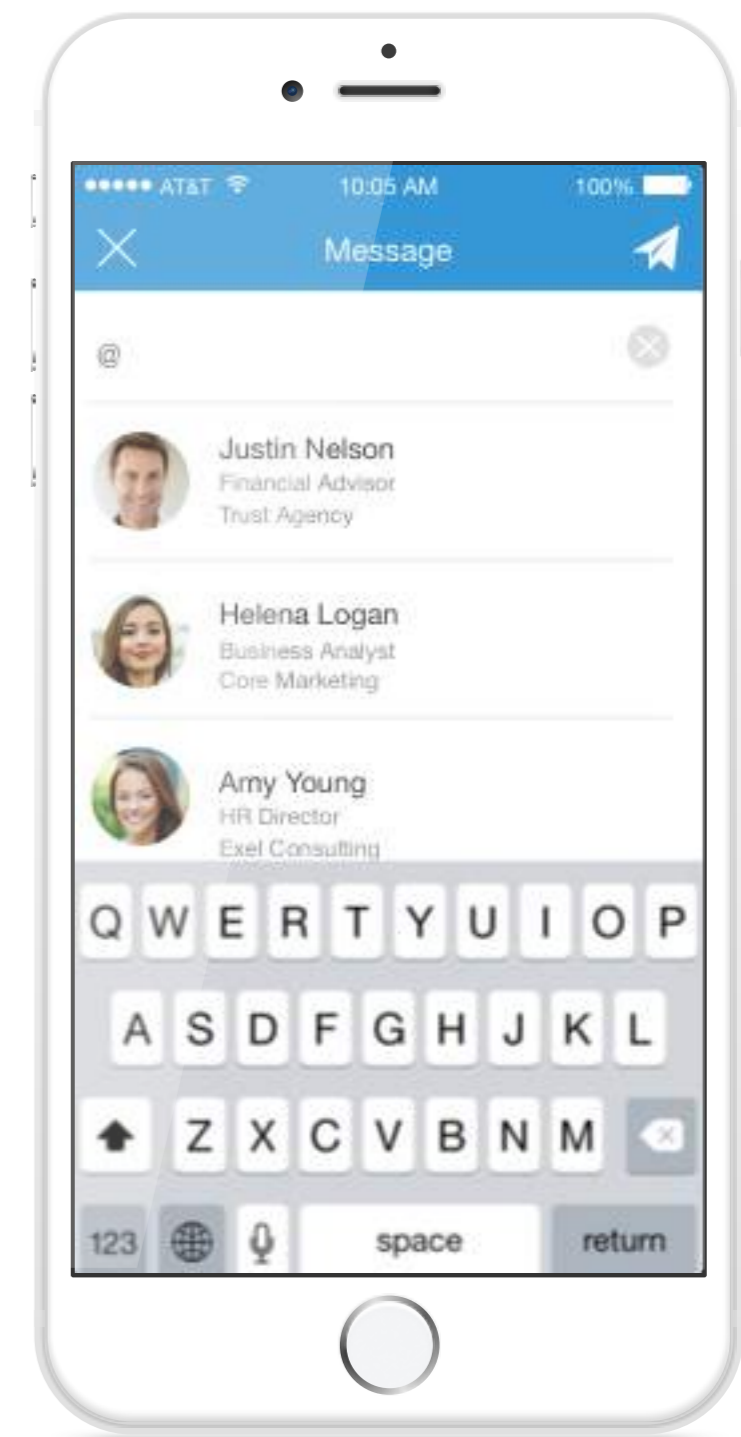
1. Tap the Message button



2. Choose a social network



3. Tap to mention

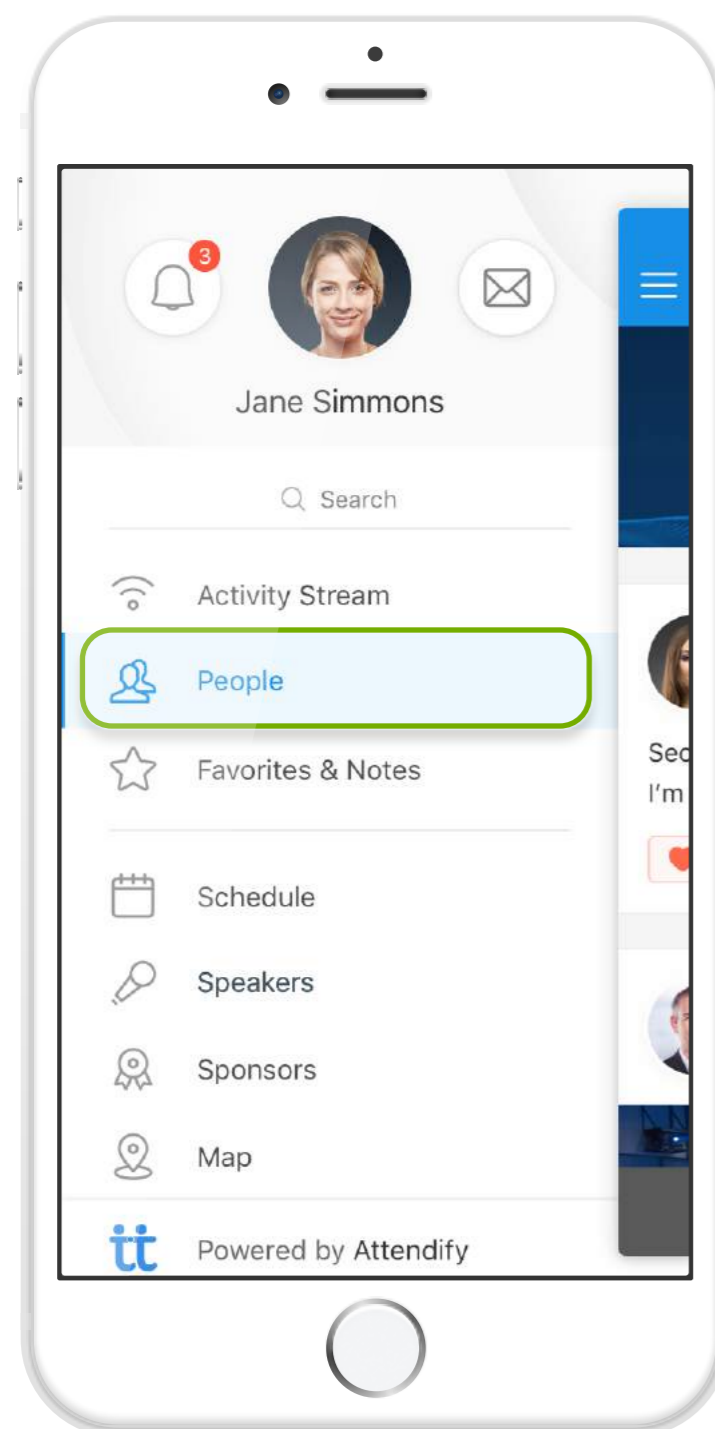


4. Choose a profile

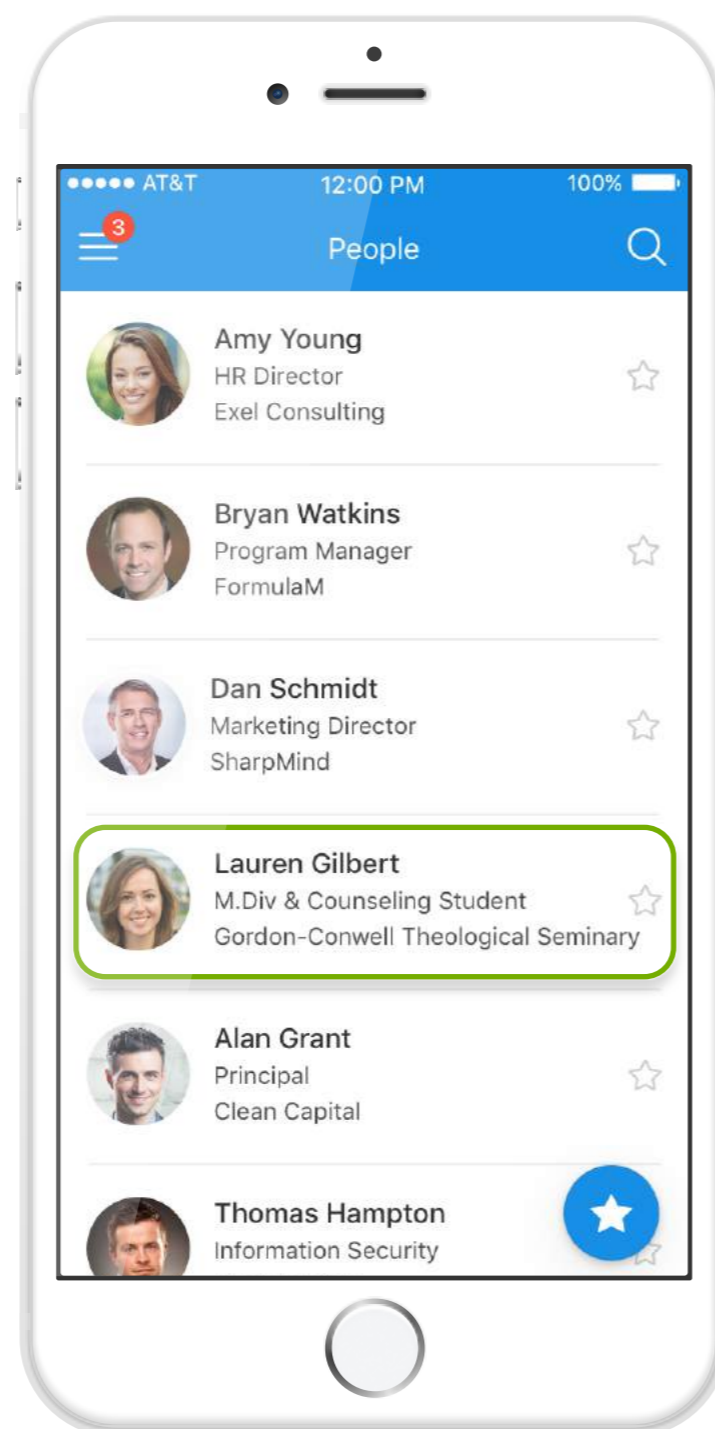




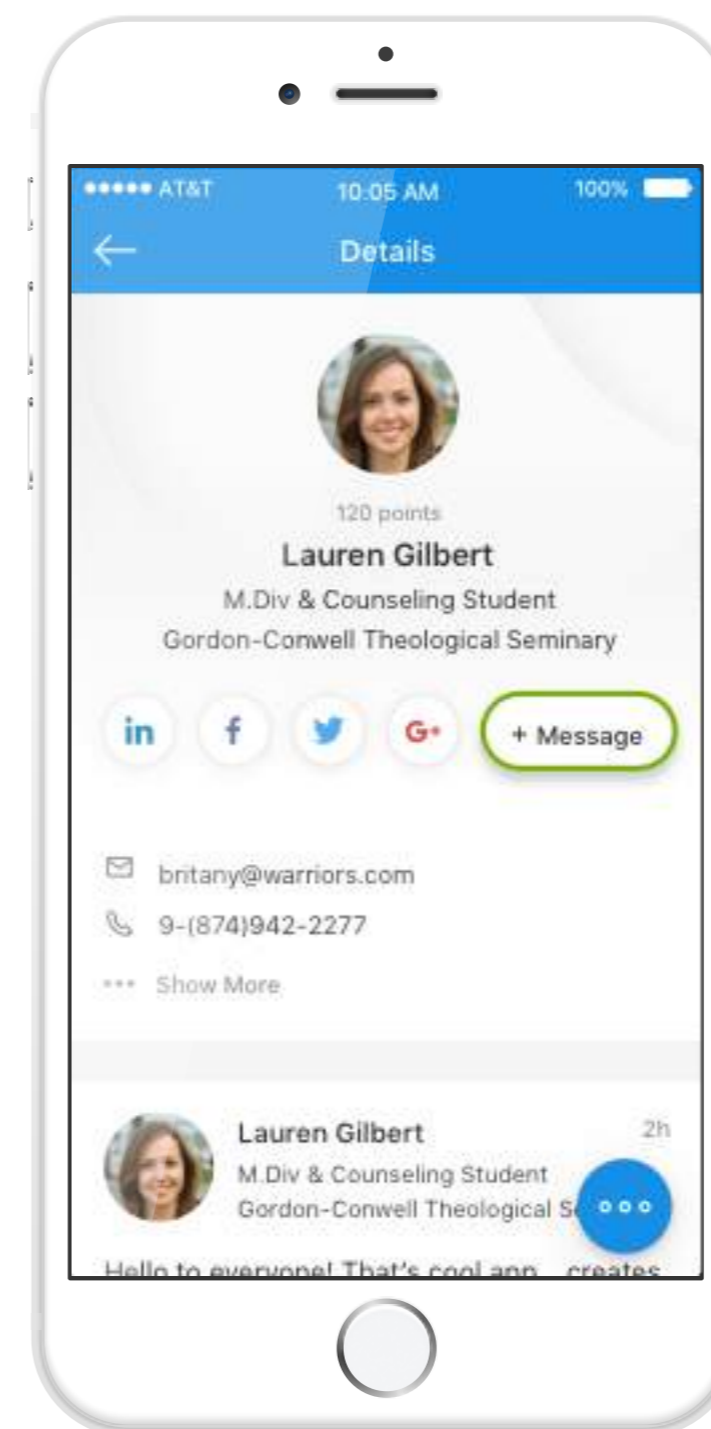
## Send a Private Message



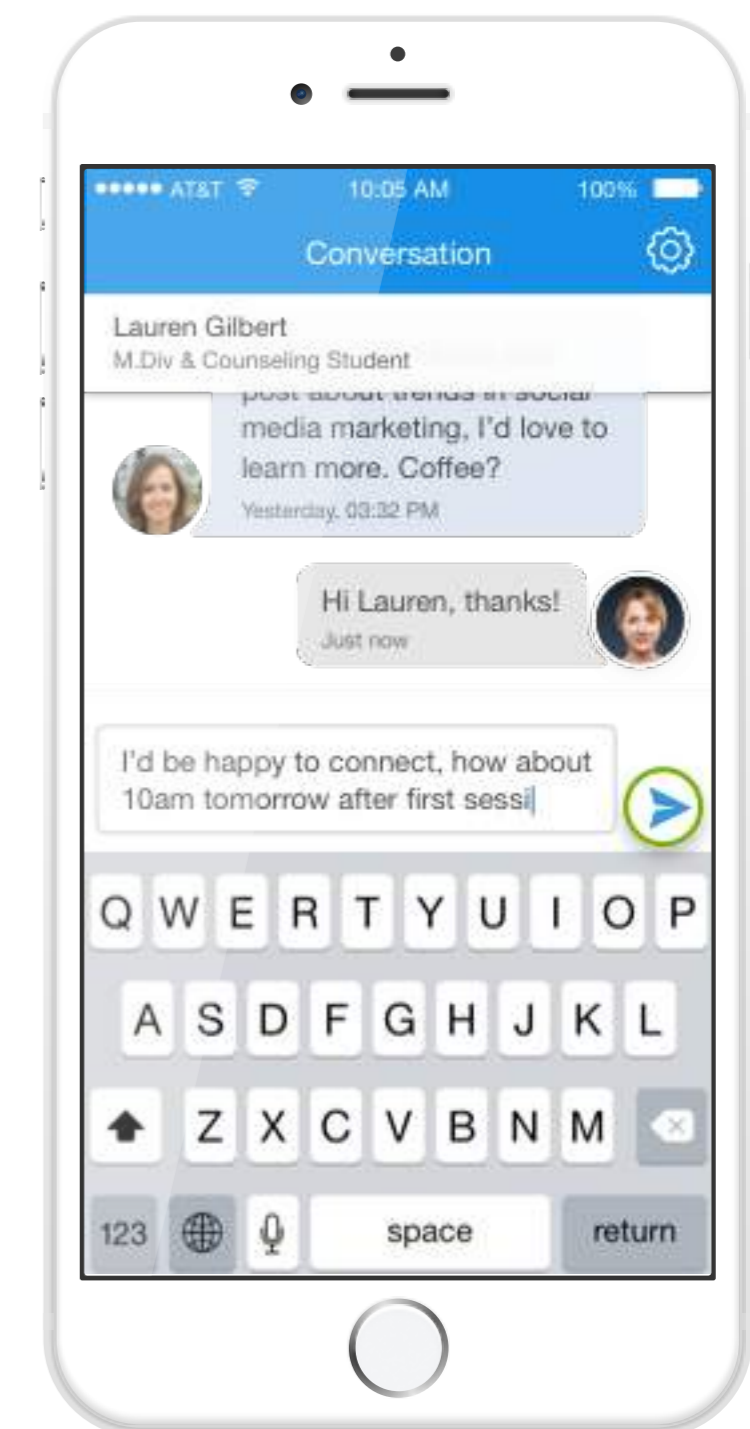
1. Go to "People"



2. Choose a profile



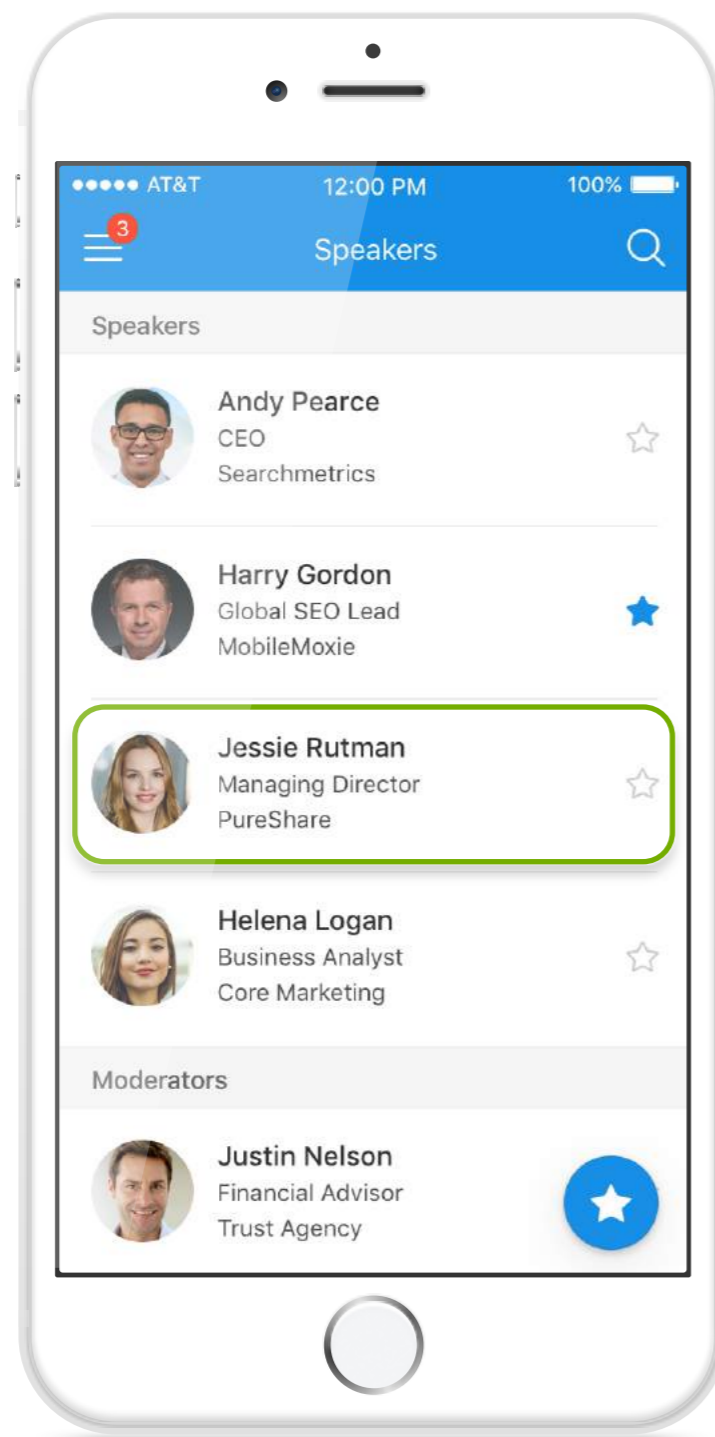
3. Tap to write a message



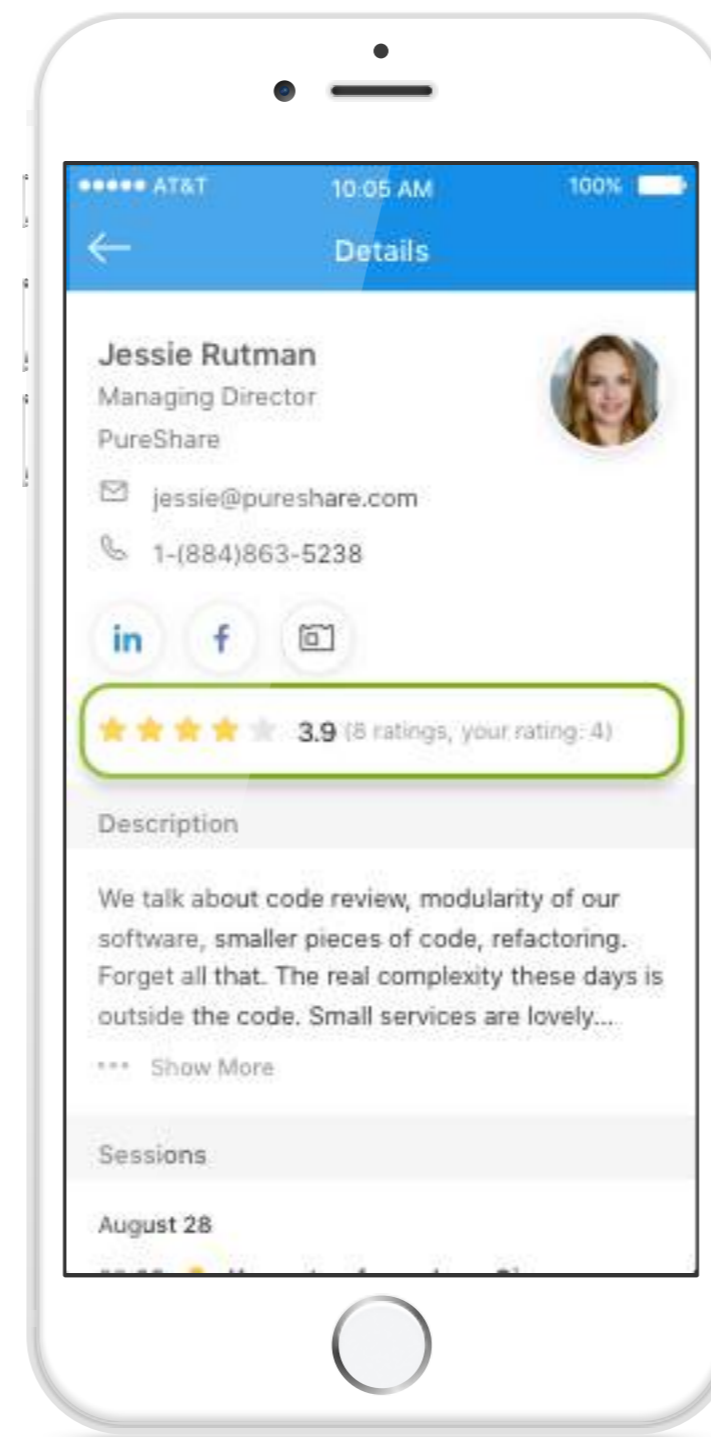
4. Tap to send



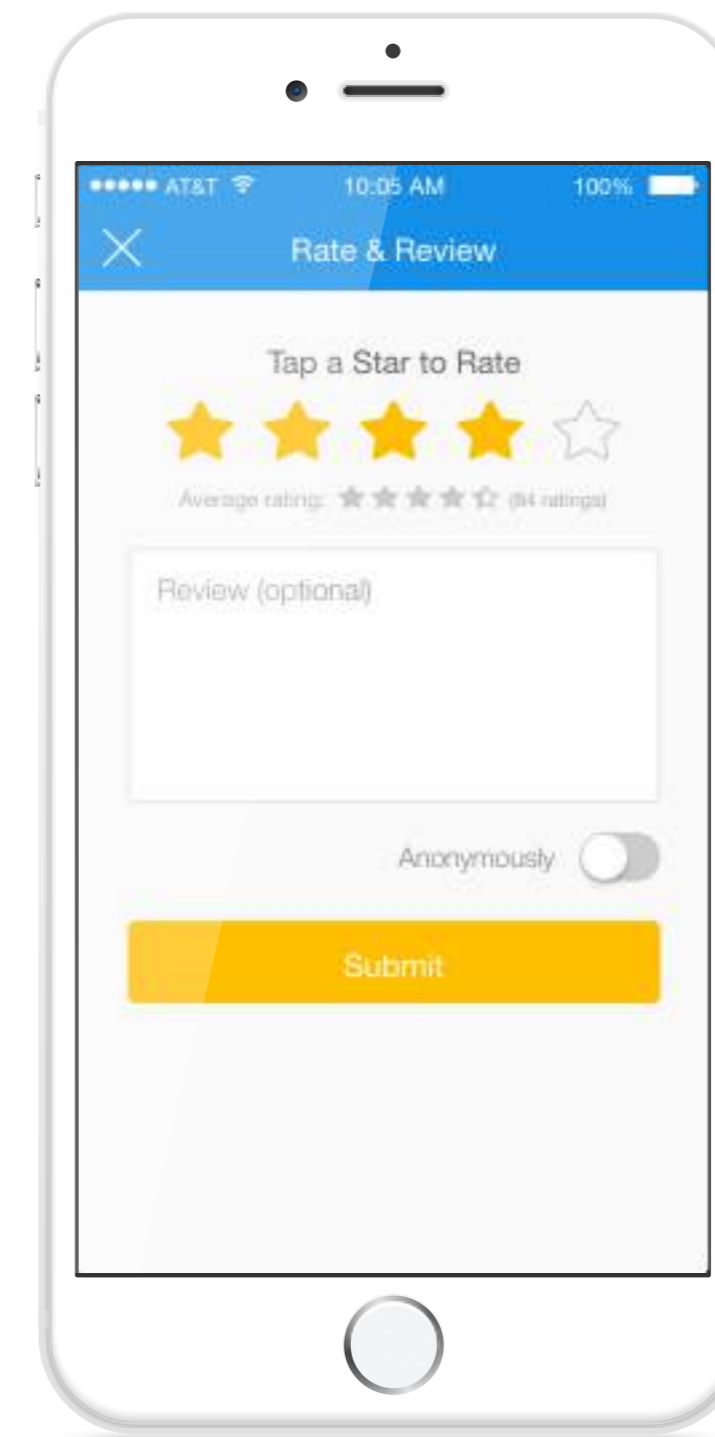
# Rate and Review



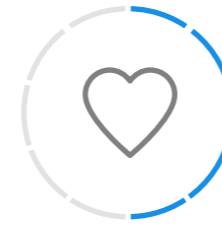
1. Choose a Speaker



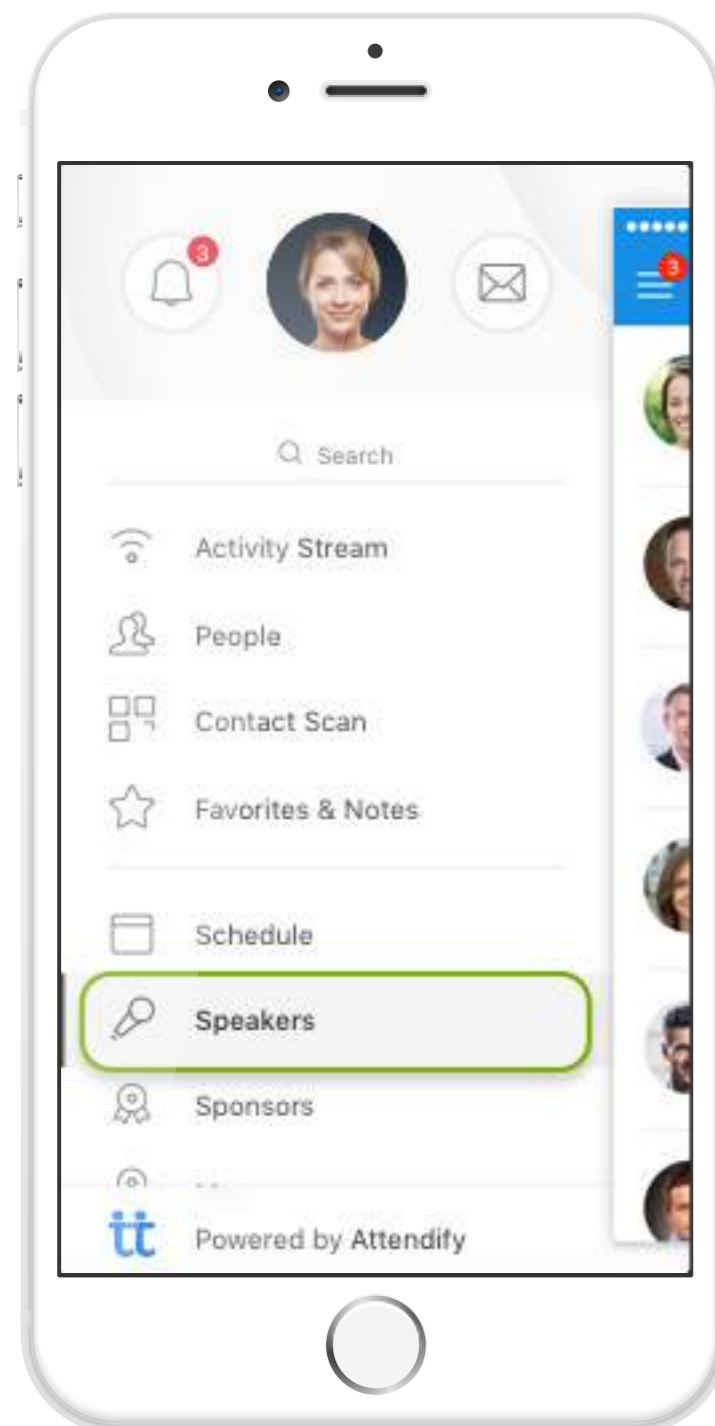
2. Tap to Rate & Review zone



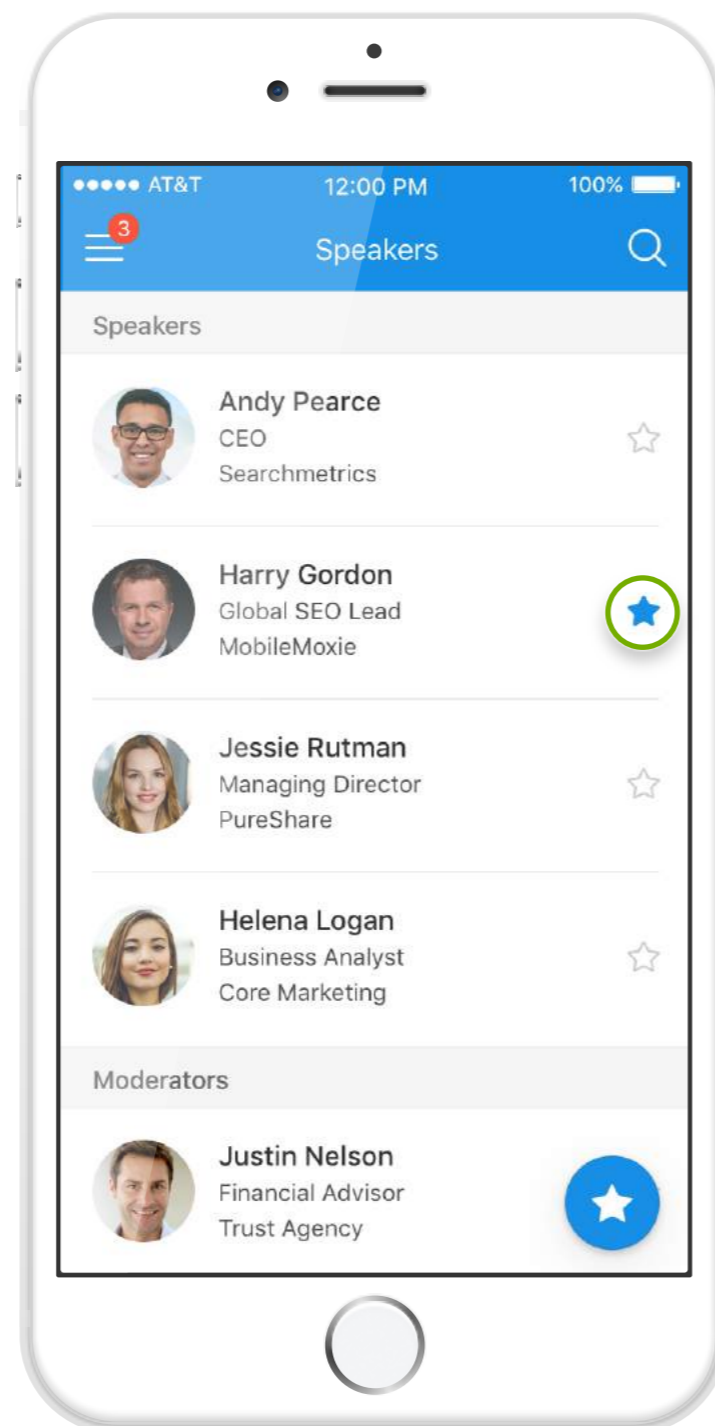
3. Confirm



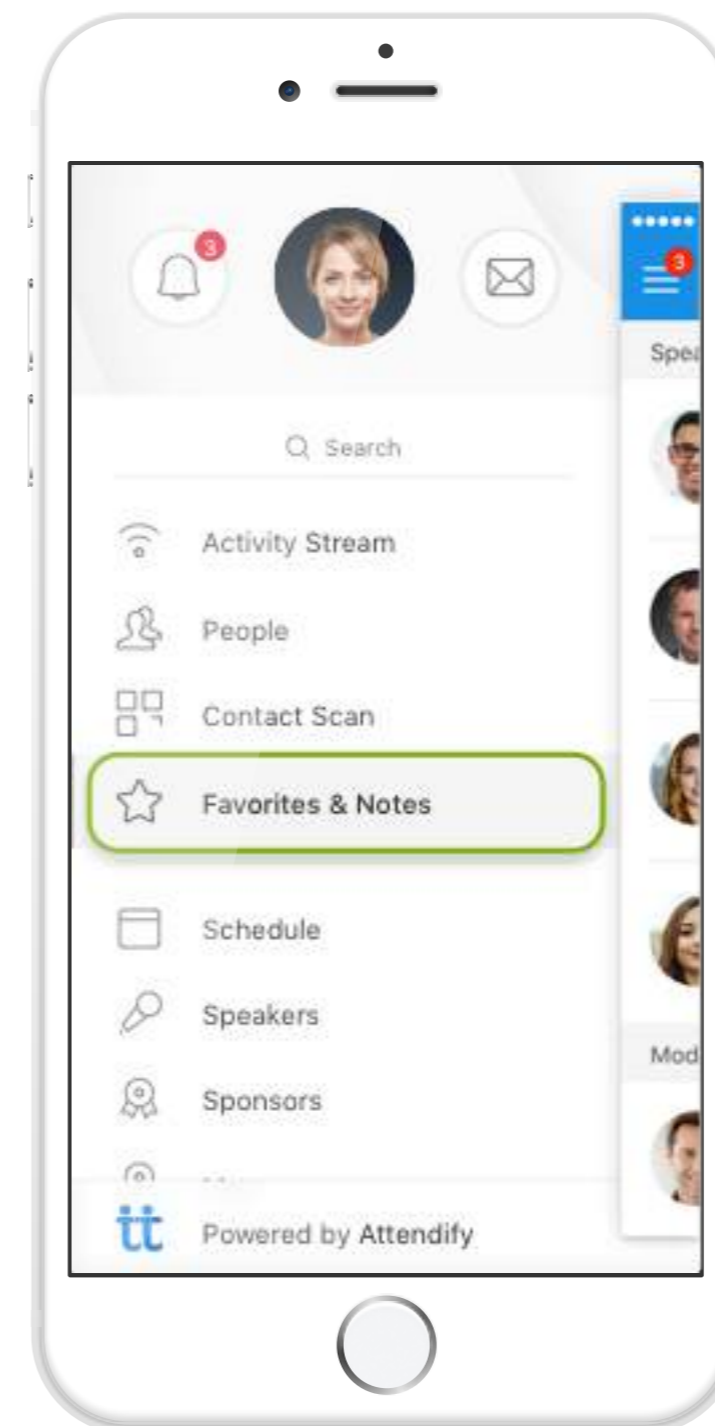
## Add content to “Favorites”



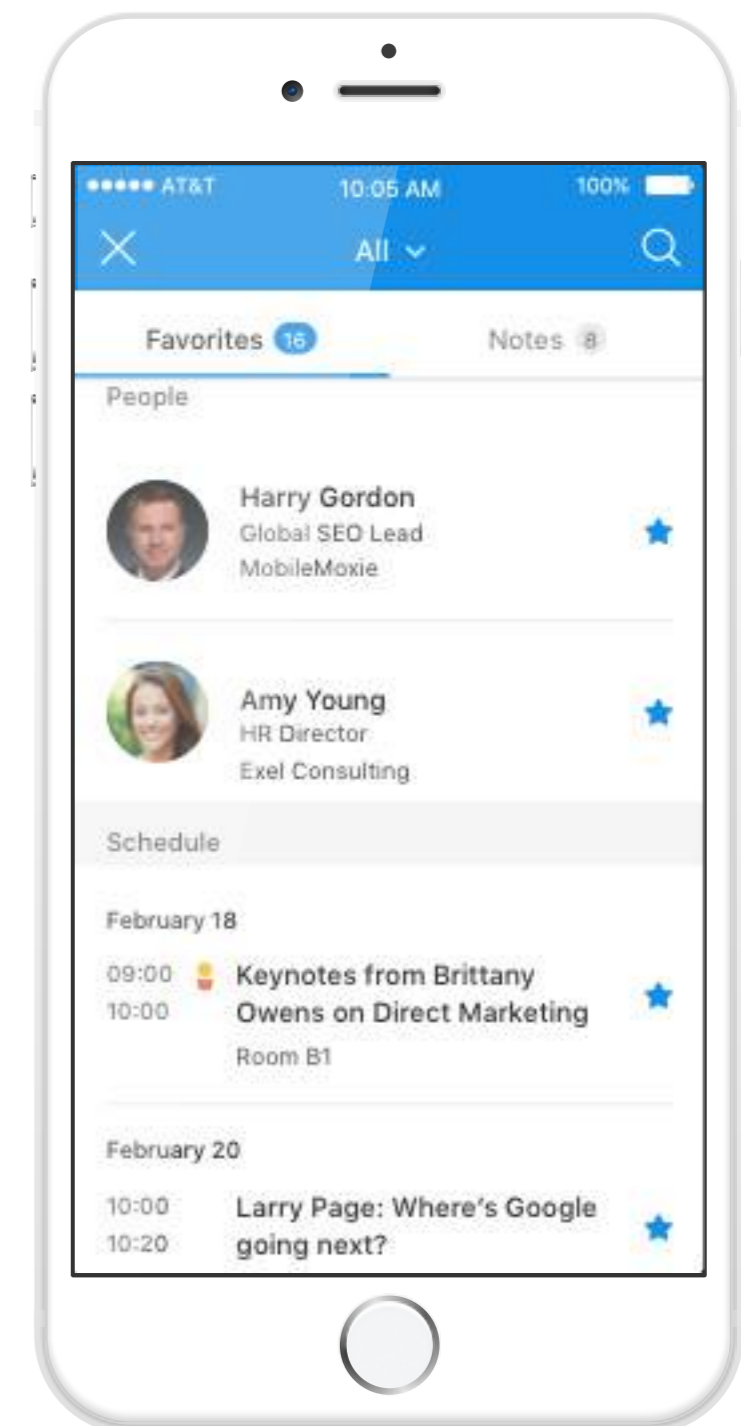
1. Choose a section



2. Add to bookmarks by clicking the “star” button



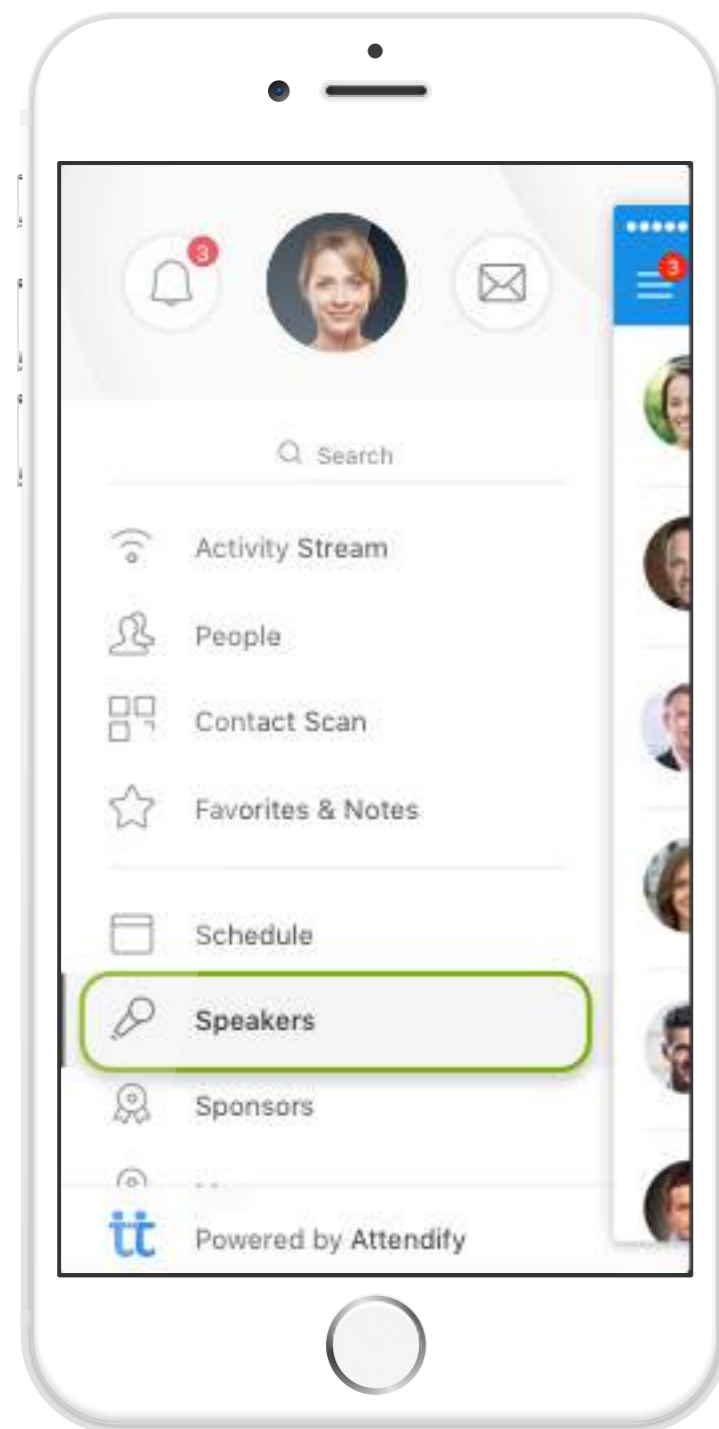
3. Open the Favorites & Notes



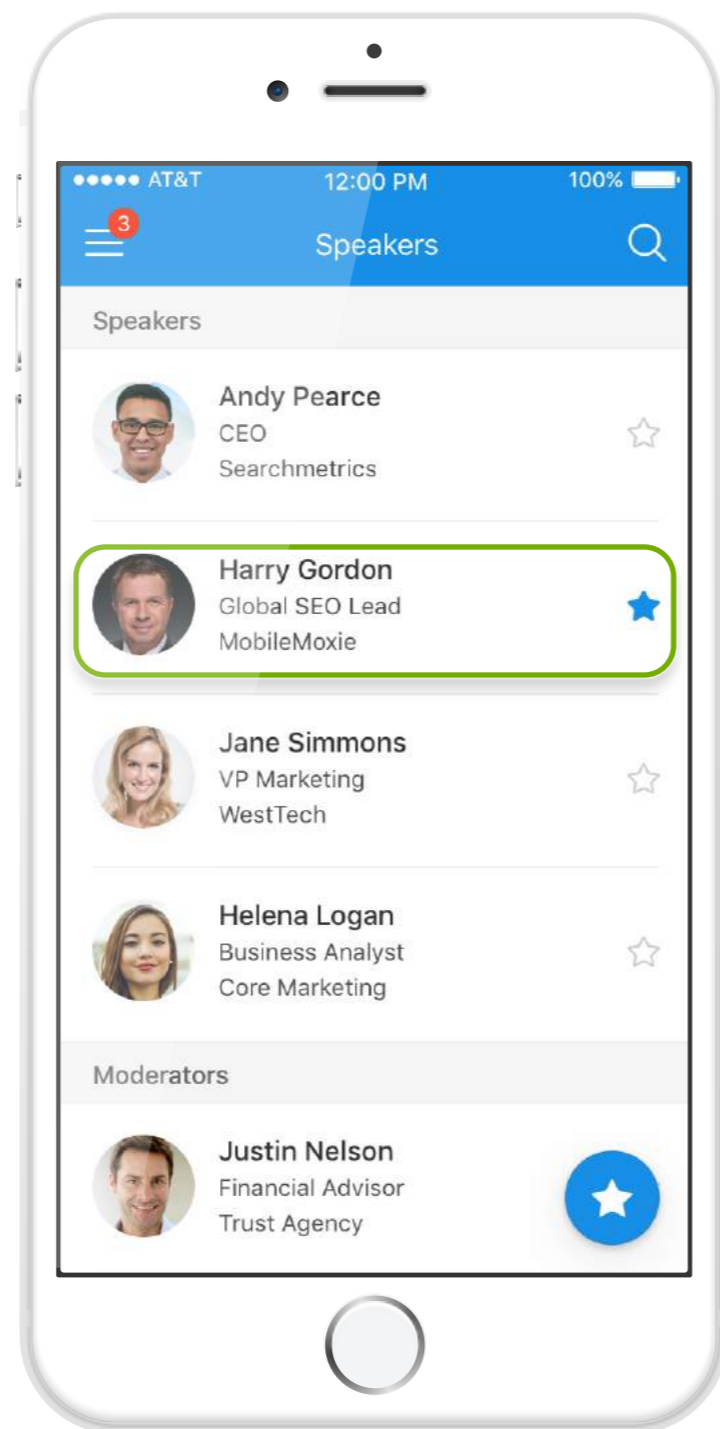
4. Tap to check your Favorites



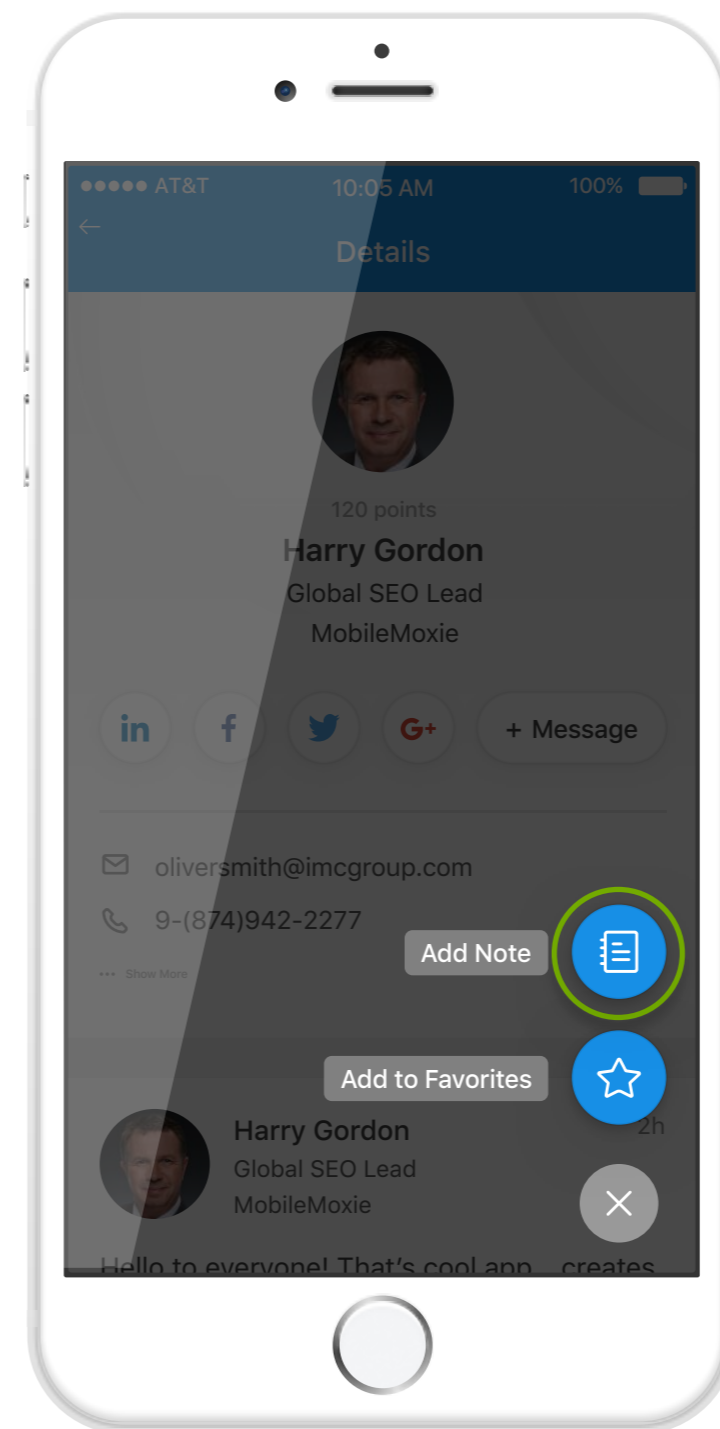
## Add Notes



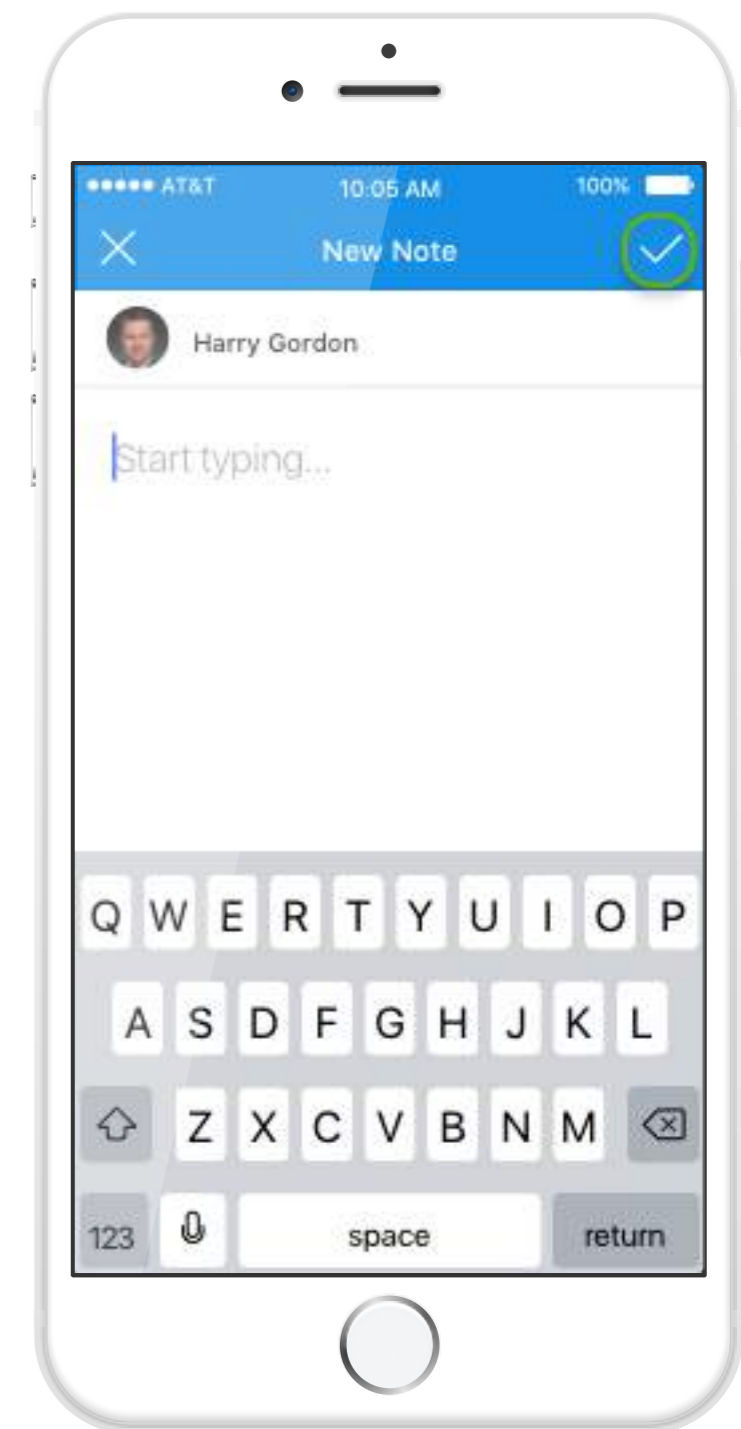
1. Choose a Tab



2. Choose an item



3. Tap to "Add a Note"

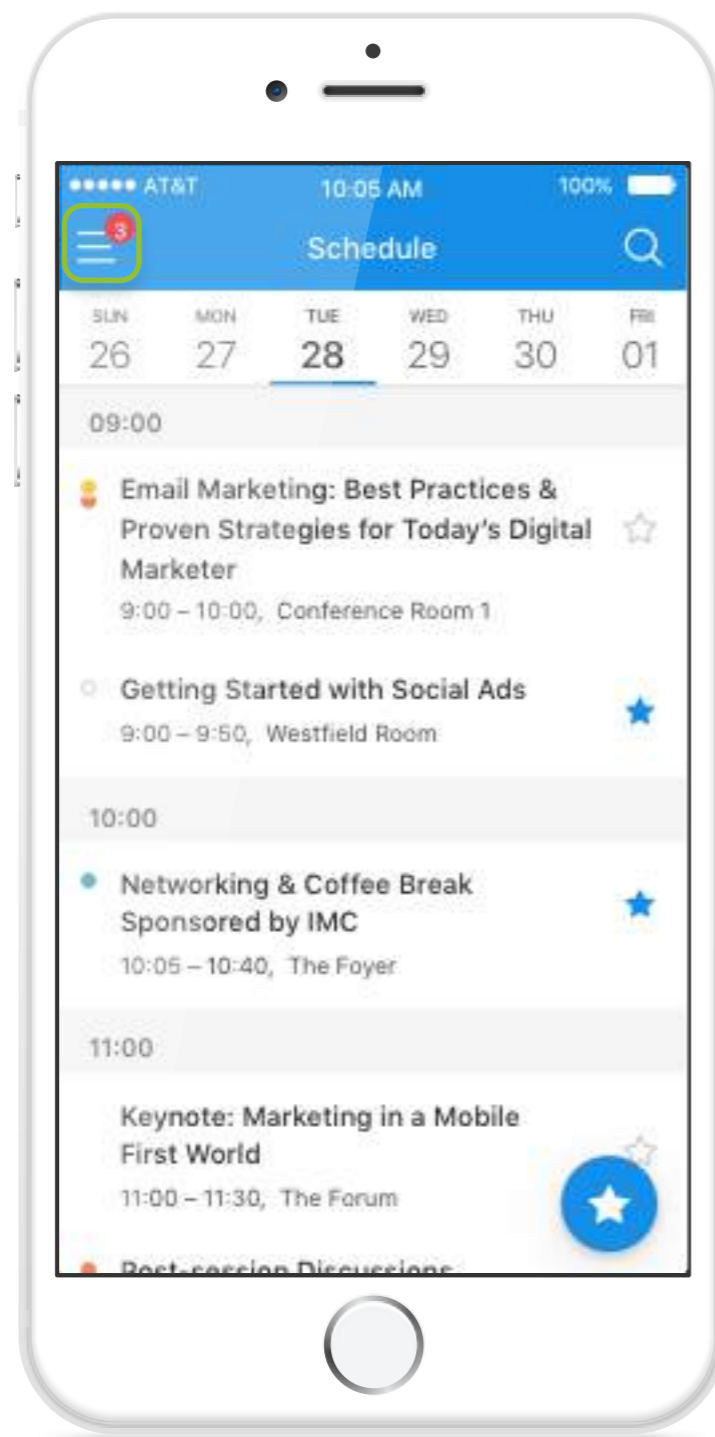


4. Tap to "Confirm"

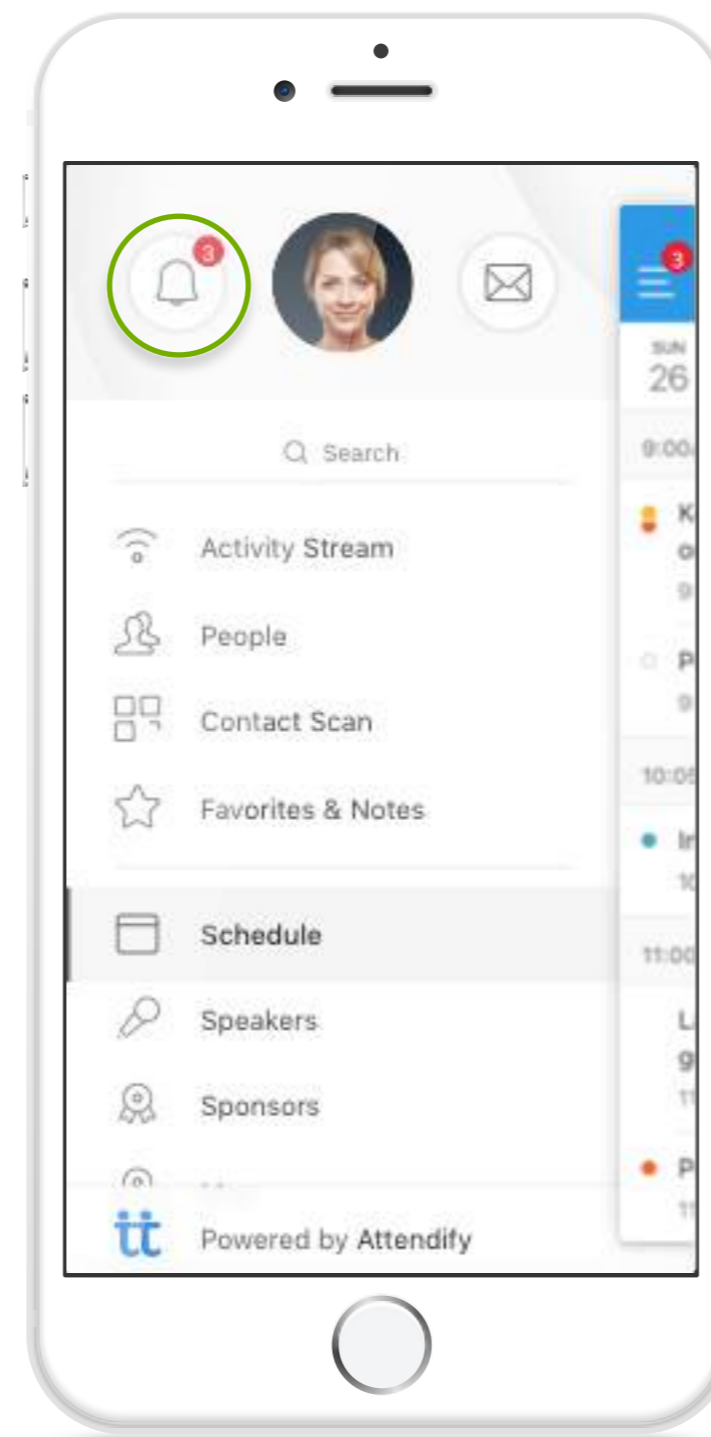




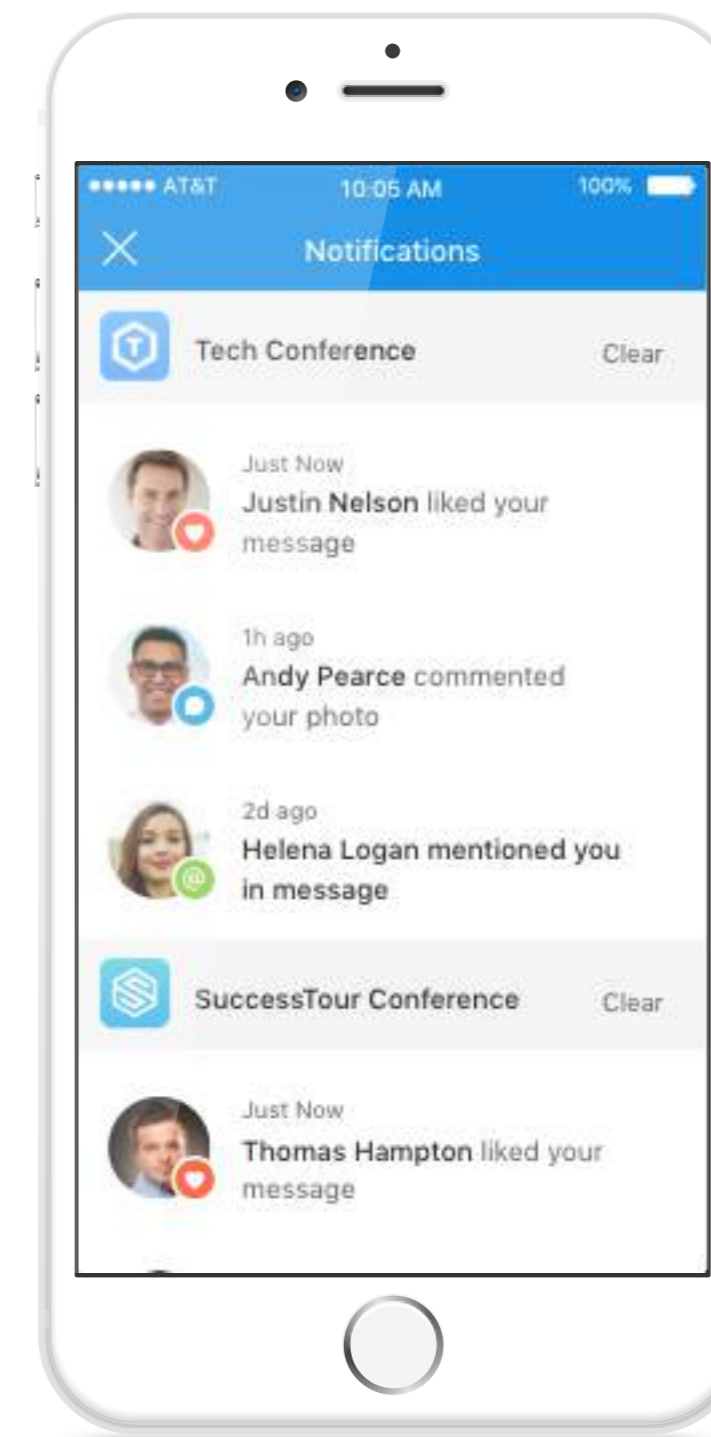
## Access Push Notifications



1. The red sign will notify you about a new message

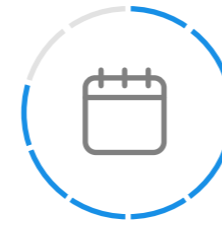


2. Tap the notification center

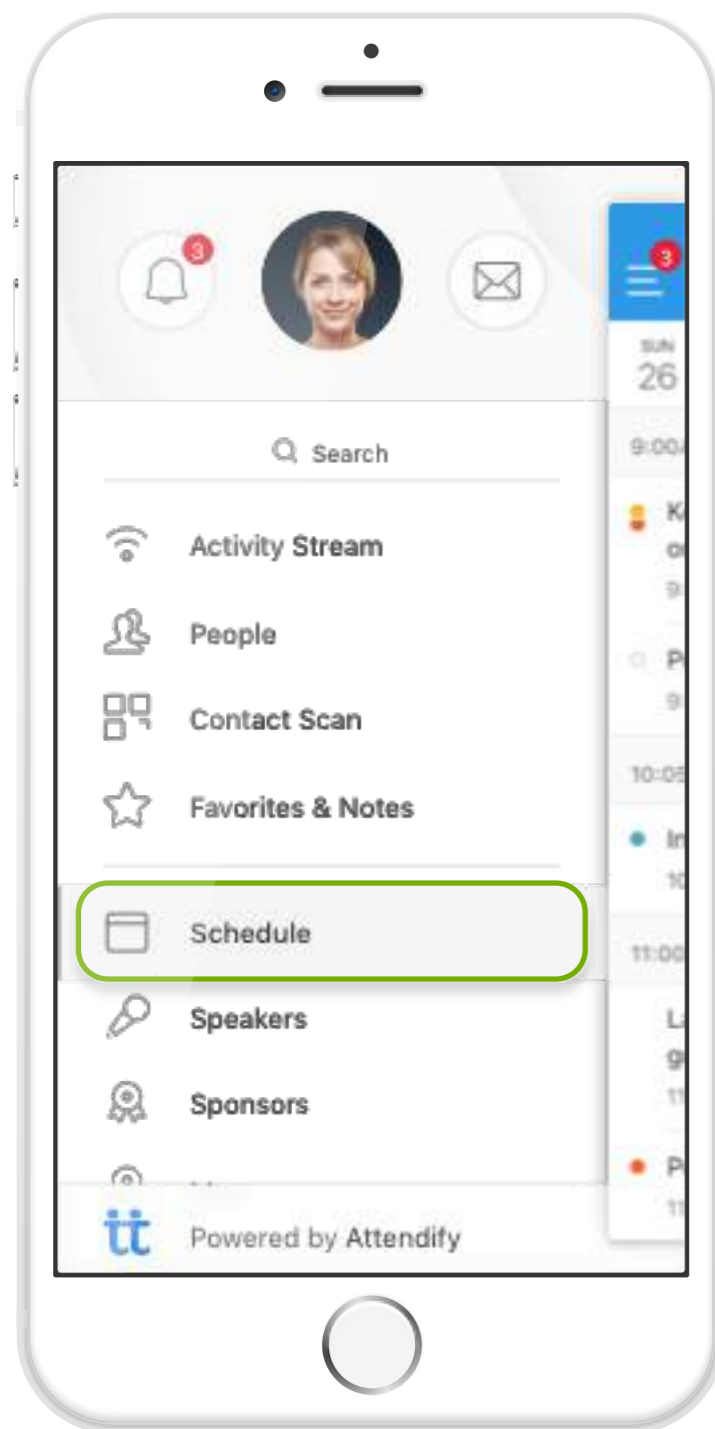


3. Check the push notifications

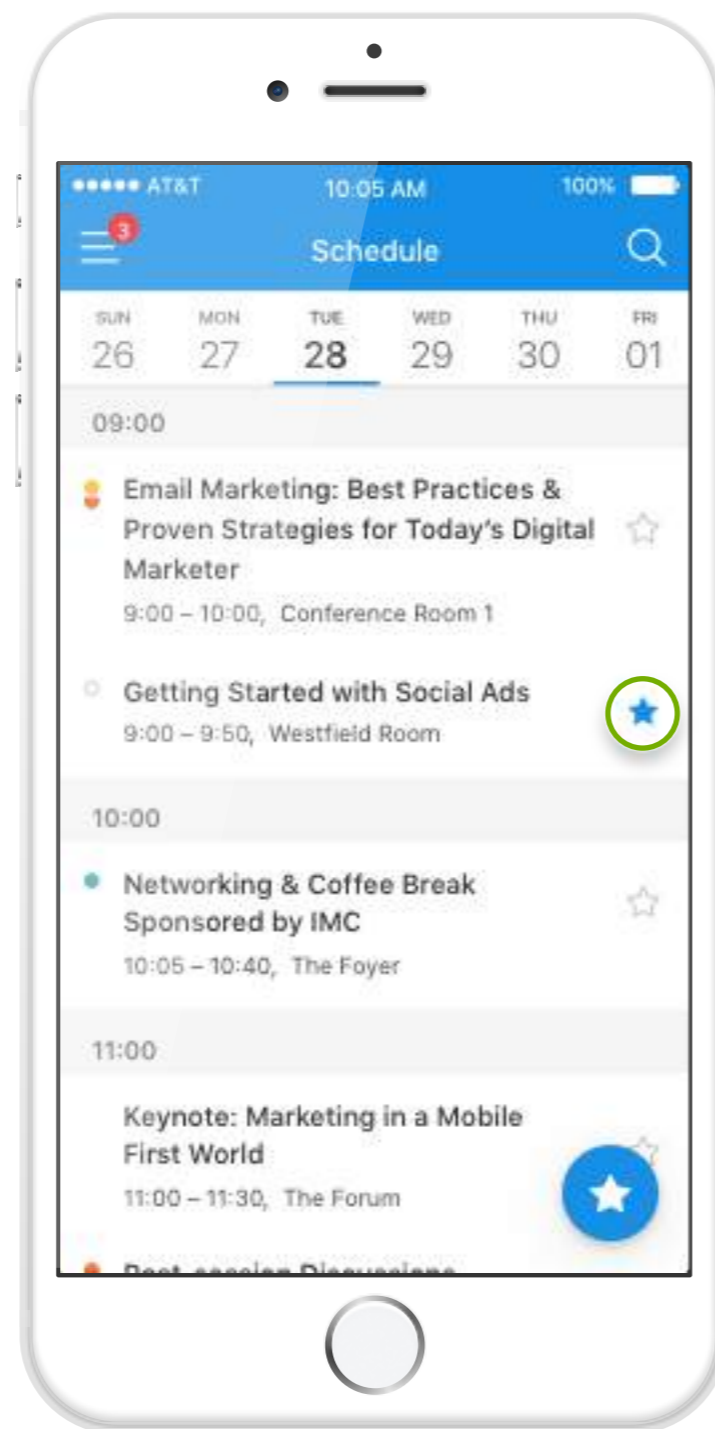




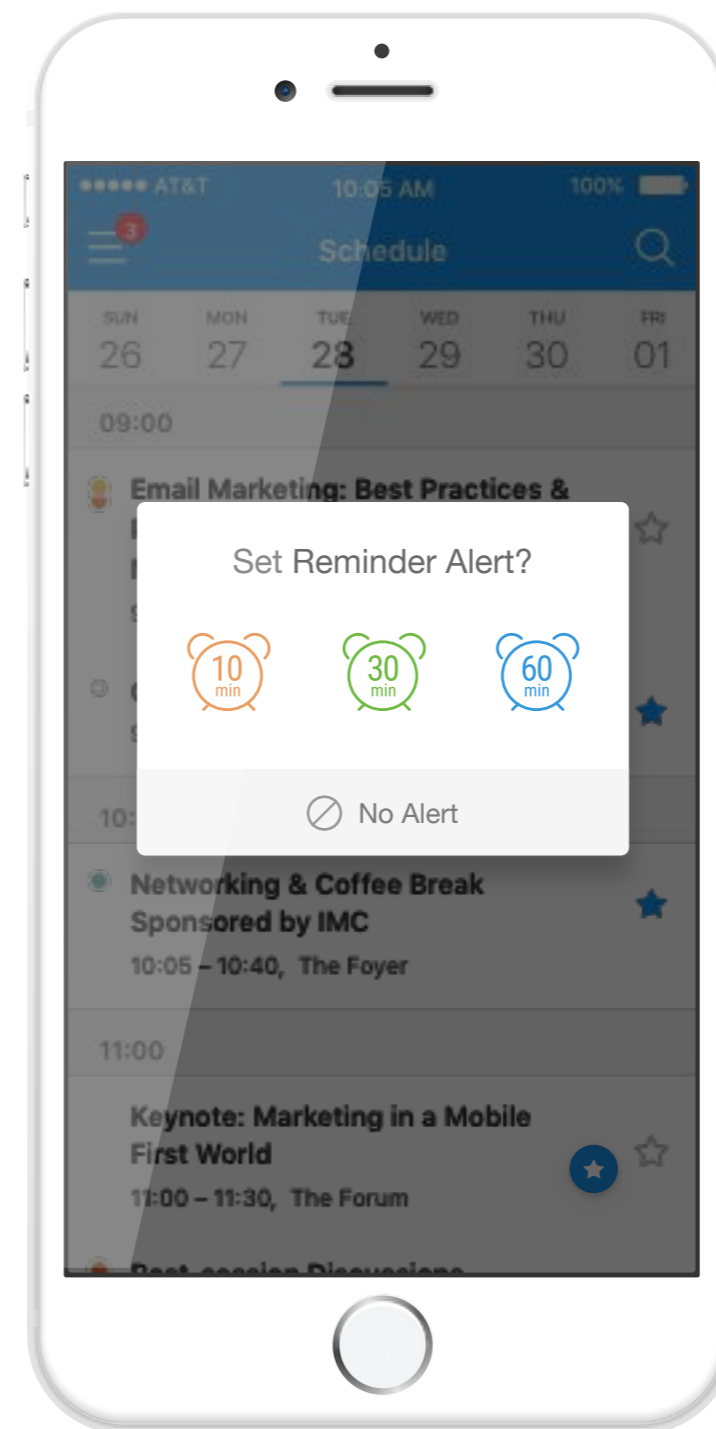
## Add a session to “My Schedule”



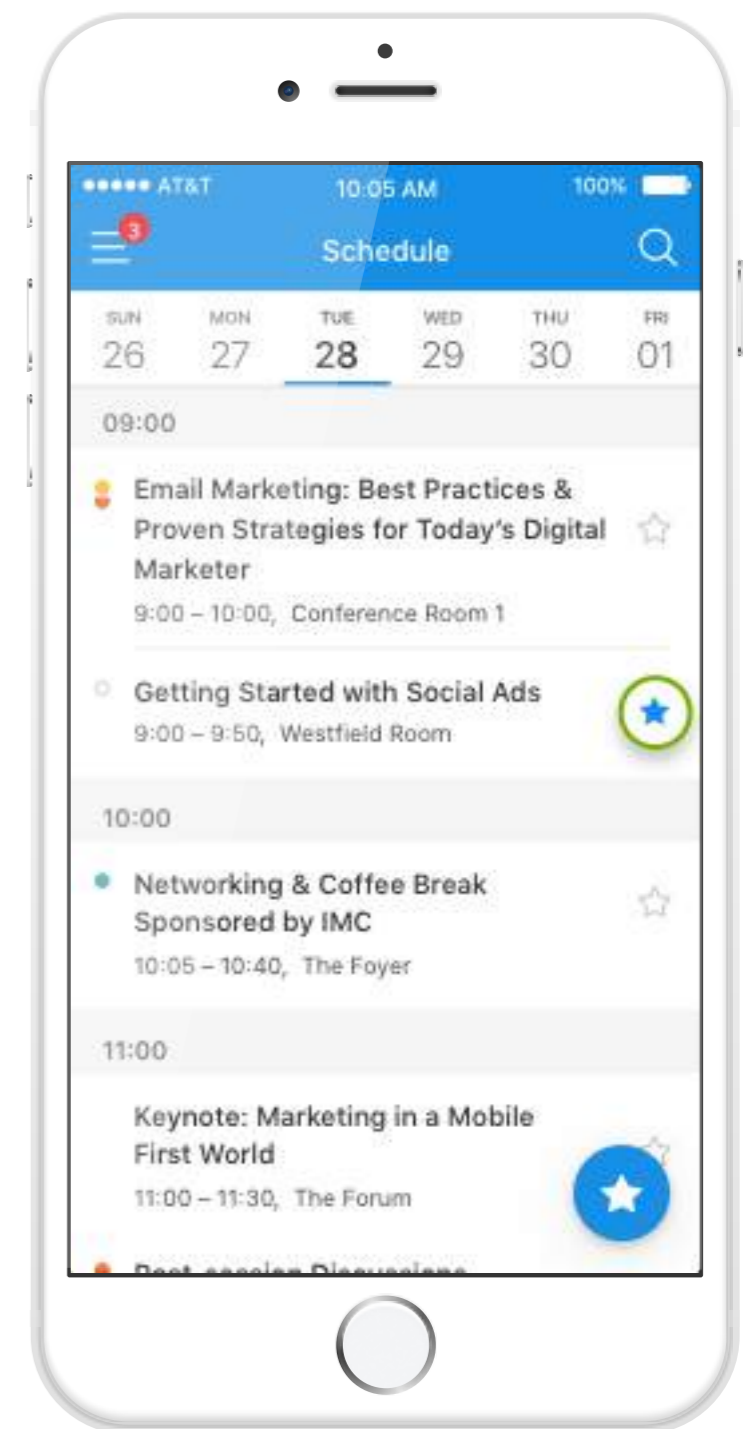
1. Open Schedule



2. Tap the “star” button

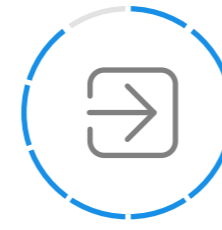


3. Set up a reminder

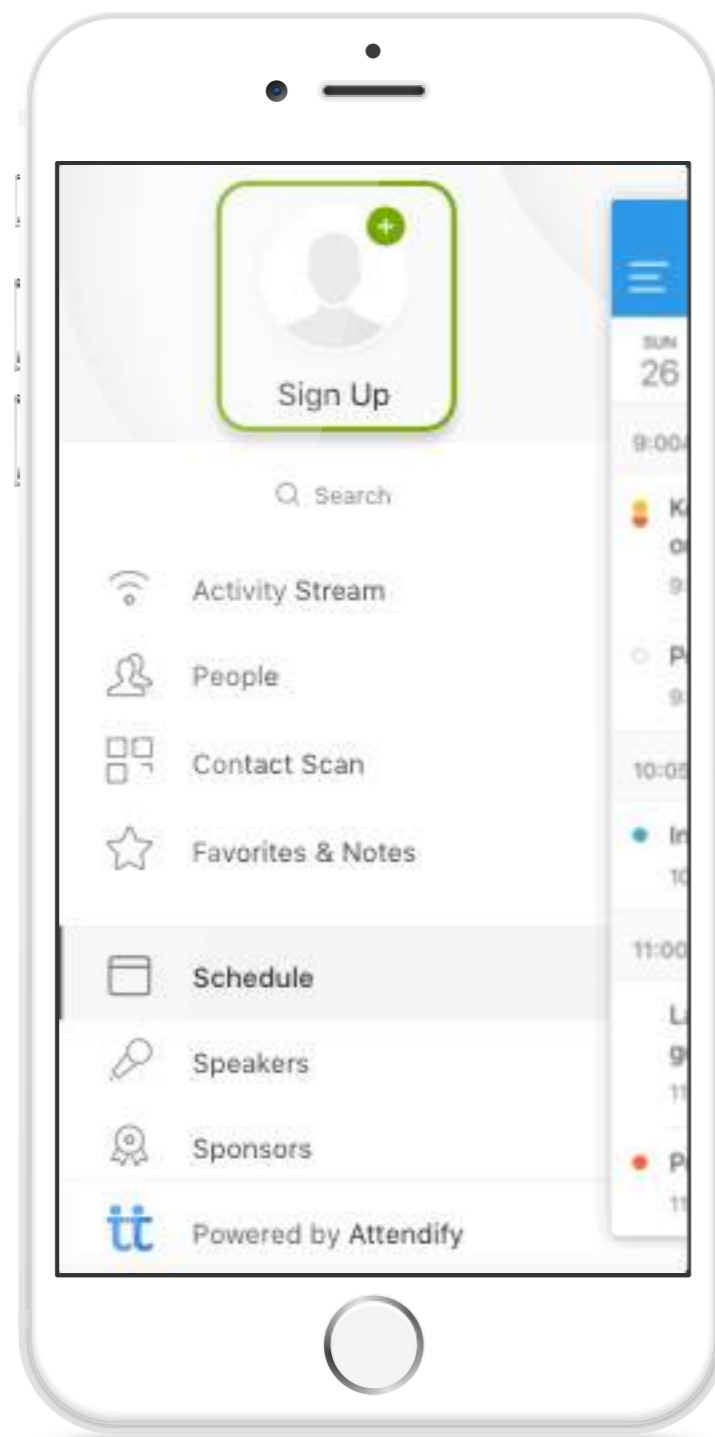


4. Tap to “Remove”

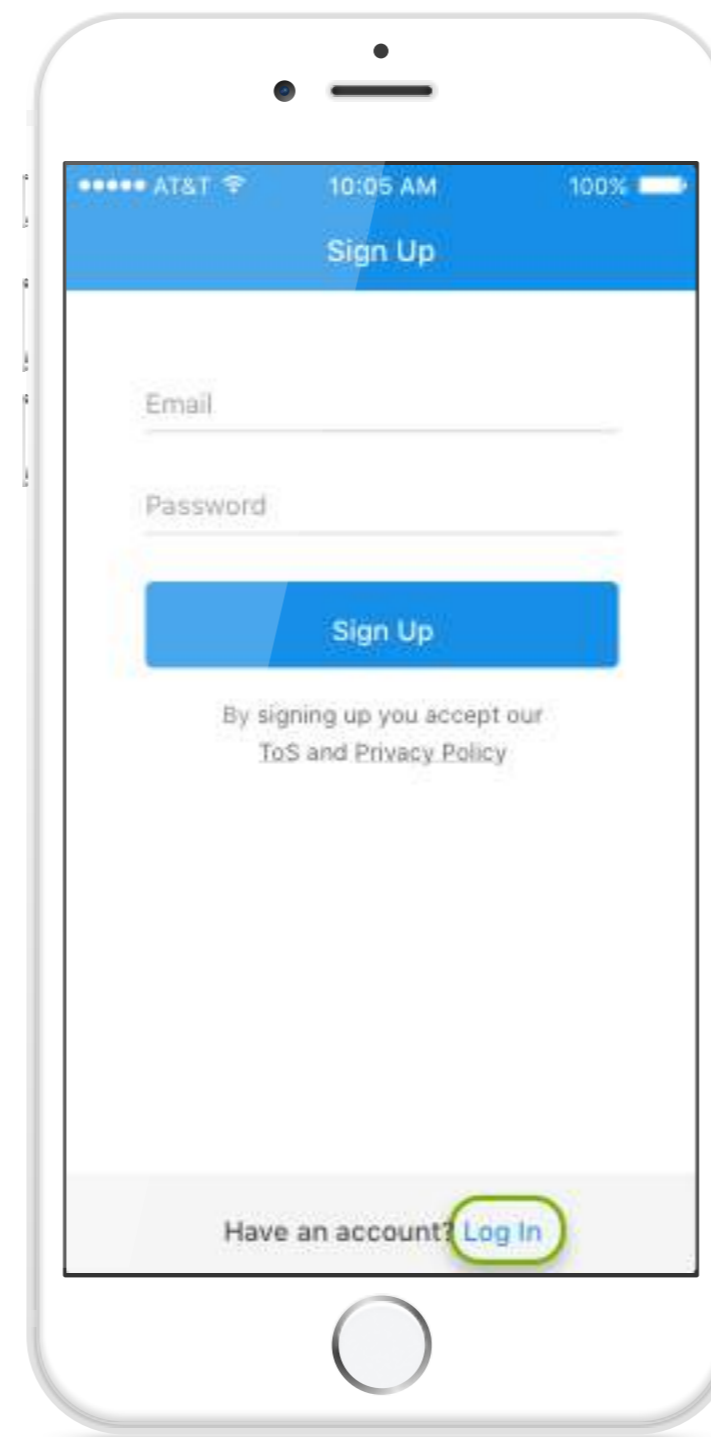




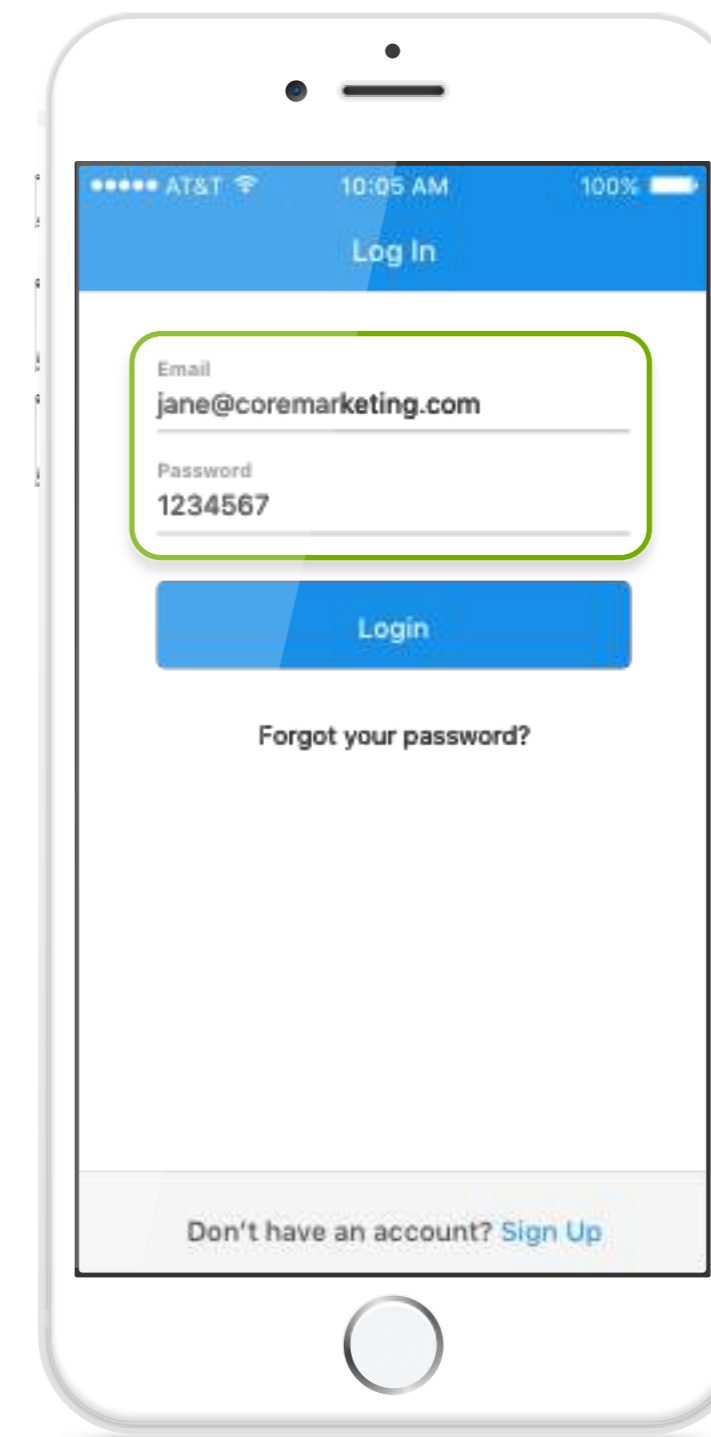
## Log In to Your Profile



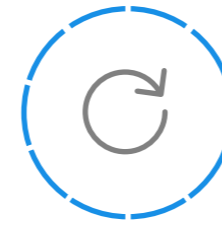
1. Choose "Sign Up"



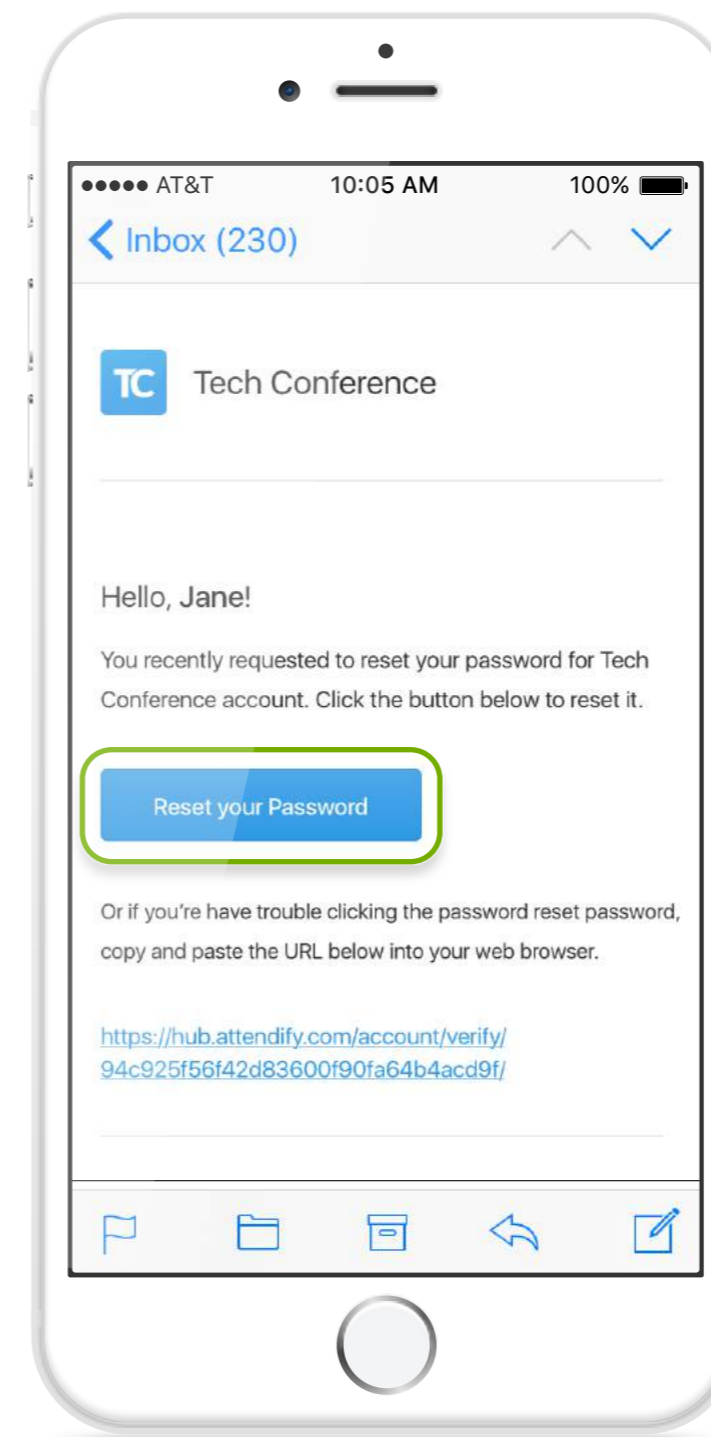
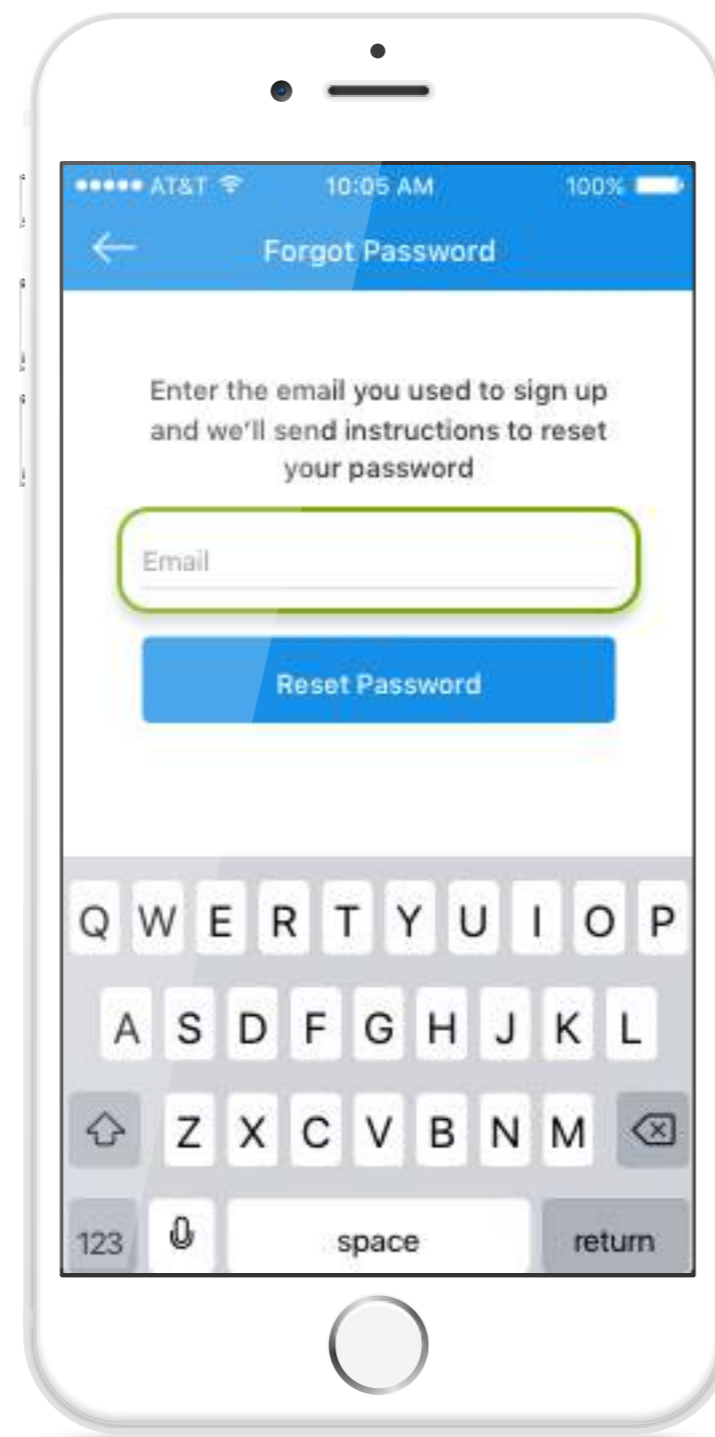
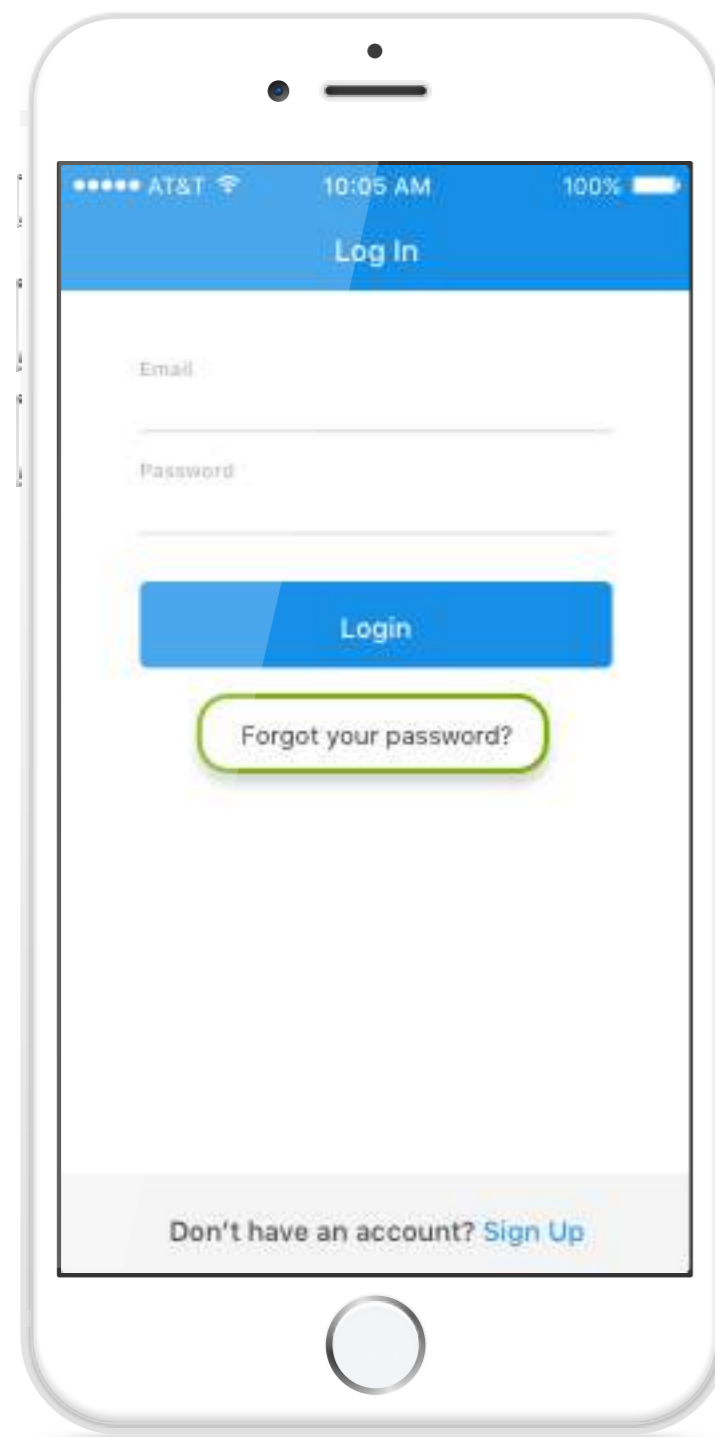
2. Tap "Log in"



3. Enter your Email and Password



## Reset your Password



1. Tap "Forgot Password"

2. Enter Email address and tap "Reset Password"

3. Check your Email and click "Reset your Password"

4. Set New Password and re-login in the app